

Program Exemption Request Form

(Manitoba Student Aid funding)



If your program is currently not on the exception list to receive provincial funding, Manitoba Student Loans and Manitoba Bursary, use this form to request an **exemption**.

Note: Submitting this request does not guarantee approval. After your request is reviewed, you will be notified by email of the decision. Incomplete requests will not be processed.

Deadline for submission: 30 days after program start date

(Requests received after this deadline will be considered for the subsequent program year)

Are you a: ☐ Student ☐ Designated Post-Secondary Institution Representative

Name: _____

Daytime Phone No.: _____ Personal Email Address: _____

Part 1: Program for which an exemption is requested

Program Name: _____

Designated Educational Institution / Campus / Location (City/Province/Country):

Program Length : _____ (months / years) Study Period: Start Date: _____ End Date: _____

Part 2: Supporting information

A request for exemption must demonstrate BOTH the following criteria are met:

- ☐ A Comparable Program is not available in Manitoba. This includes programs for which no equivalent French language option is offered by any designated public or private educational institution in Manitoba.
- ☐ Please attach a written explanation and supporting documents, if applicable, demonstrating that this program is not available at an institution within Manitoba.

AND

- ☐ The program aligns with Manitoba Labour Market Demand
- ☐ Please attach a written explanation and supporting documents demonstrating that this program qualifies graduates to work in an area of labour market need in Manitoba.

For example, the occupation may be listed on "In-Demand Jobs" data provided by the Manitoba Provincial Nominee Program (MPNP) Manitoba In-Demand Occupations of Manitoba Immigration or the Economic and Labour Market Intelligence under the Business, Mining, Trade and Job Creation of the Province of Manitoba.

All information provided to Manitoba Student Aid is subject to verification and audit.

Manitoba Student Aid
General Inquiry Line: 204-945-6321
Canada and the USA Toll-Free: 1-800-204-1685
In Person, Mail or Drop Off: 401-1181 Portage Ave, Winnipeg, Manitoba R3G 0T3
Email: ManitobaStudentAid@gov.mb.ca

Note: Attach all relevant documents to support your request for an exemption. Examples include:

- Program descriptions or website screenshots
- Admission requirements
- Labour market or employment data
- Letters from employers or institutions
- Any additional supporting evidence and/or written explanation.

In reviewing applications for a program exemption, consideration will be given to documentation submitted and information about your individual circumstances that may apply in relation to exemption criteria.

Processing time: Requests for exemption are typically reviewed within **4 to 6 weeks** after all required information has been received.

Notification: You will be **notified of the decision by email** once the review is complete.

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For MSA Designation ONLY

Assessment Summary:

- MPNP In-Demand Occupation: ☐ Yes ☐ No
- In-demand occupation based on other sources: ☐ Yes (specify source _____) ☐ No
- Program Unavailability in Manitoba Confirmed: ☐ Yes ☐ No
- Consultation with Advanced Education: ☐ Yes ☐ No

Recommendation:

- ☐ Approve exemption
☐ Reject exemption

Rationale for recommendation:

Program advisor name/date _____

Management Decision/Date: _____

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