French Second Language Revitalization Program

GRANT APPLICATION FORM

2024/2025

Within the framework of the French Second Language Revitalization Program (FSLRP), Manitoba Education and Early Childhood Learning provides financial support, at its discretion, to the educational community for the implementation of projects that align with the goal of the FSLRP and with one of its educational areas.

Grants are awarded annually based on demand and available funding. All organizations and school divisions receiving a financial contribution under this program must sign a funding agreement.

Visit the FSLRP website at www.edu.gov.mb.ca/languages/index.html for details on the program goal, selection criteria, conditions of funding, **and timeline for submitting completed applications**. If you have any questions, please contact the Bureau de l'éducation française by email at palo-olsp@gov.mb.ca.

Note: For optimal use of this PDF form, download it to your digital device and complete it using Adobe Acrobat Reader or another Adobe Acrobat product. A free copy of Adobe Acrobat Reader can be downloaded at https://get.adobe.com/reader/.

PART A: INFORMATION ABOUT THE APPLICANT

1. Legal Name of Organization or School Division: _____

2. Mailing Address: _____

3. Name of President or Superintendent: _____

4. Name of School (if applicable): _____

5. Name of Project Contact Person: _____

    Title: _____

    Address (if different from above): _____

    Telephone Number: _____

    Email Address: _____

PART B: PROJECT INFORMATION

1. Project Title: _____

2. Duration: From: _____ To: _____

3. Status

    New   Recurring

4. **Identify the target clientele, by indicating only the number of individuals who will benefit from the project.**

Students	French Immersion Program	French Course (English Program)	Total Number of Students
Elementary (K–8)			
Senior Years (9–12)			

Teachers	French Immersion Program	French Course (English Program)	Total Number of Teachers
Elementary (K–8)			
Senior Years (9–12)			
Other (please specify)			

5. **Select the educational area that best corresponds to this project and the funding requested.**
(The strategic framework chosen by the Bureau de l'éducation française to achieve the goals of the FSLRP is based on the following four educational areas.)

Create a school setting appropriate for learning French.
(Ensure material and human resources are in place to support French language learning.)

Validate students' linguistic and educational experience.
(Provide multiple opportunities for students to develop and strengthen their French language skills through a variety of social, academic, and cultural contexts thus validating their linguistic experience; develop students' confidence in the use of the French language; provide them with opportunities to assess their language skills and to celebrate successes.)

Recruit, retain and support educational staff.
(Put in place measures to recruit and retain qualified staff, including support for their professional development to ensure quality French instruction and an understanding of the philosophy and methodology of second-language learning in order to develop and strengthen student learning.)

Recruit students to and retain students in the French Immersion Program and French courses (English Program).
(Heighten community awareness regarding the benefits of learning French to help encourage and maintain student enrolment; encourage students to continue their studies in French and highlight how bilingualism is a viable option for their life, personal growth and future.)

6. Explain why you are undertaking this project.
Describe the situation to be improved or the need to be met. If possible, support the information with quantitative or qualitative data (e.g., surveys, consultations, observations, conversations, research findings).

7. Describe this project and its expected impact.
    7.1   Provide a detailed description of this project and an outline of main activities including timeline, steps, pre- and post-activities, and so on.

7.2 Identify the expected impact of this project on the target audience (students, teachers, parents, etc.).

8. **Describe how you will measure the project's impact on the target audience.**

   Refer to the expected impact identified in question 7.2. Indicate two to three performance indicators in the table below. For each indicator, specify a performance target and the data collection tools that will be used. Indicate at what stage data will be collected.

   Please note that in the *Final Report* you will need to provide a summary of the data collected.

Performance Indicator* *What factor or variable will you be measuring?*	Performance Target** *What goal do you want to achieve?*	Qualitative and/or Quantitative Data Collection Tools *When and how will you measure the progress made (e.g., questionnaire, survey, scorecard, observations, testimonials, etc.)?*
Examples: • *Percentage of students reading at grade level.*	*Examples:* • *70% of students read at grade level by the end of the school year*	*Examples:* • *Individual student assessment will be conducted at the end of the year.*
• *Percentage of students enrolled in French: Communication and Culture (FCC) courses that are engaged and motivated in learning French*	• *75% of students in FCC will indicate a high level of engagement and motivation in learning French*	• *A student self-assessment will include a question for students to rate their level of motivation and their level of engagement.*
• *The performance level in oral communication in French of students enrolled in French: Communication and Culture (FCC) courses.*	• *80% of students will be assessed at a level 2 or higher*	• *Teacher will use BEF's oral communication assessment grid at the end of the year to determine students' performance level.*

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* A performance indicator is a factor or variable that provides **a reliable means to measure progress** towards your desired targets. Measurable and quantitative indicators are important to report on progress achieved through the project.

** A performance target is the **desired** change or **consequence attributable to the planned initiatives**. The target (preferably quantitative) is the means by which the organization will objectively assess the progress made. The performance target includes sufficient context to understand the expected result.

PART C: TOTAL BUDGET FOR THE PROJECT

Describe the nature and amount of estimated expenditures, from **July 1, 2024, to June 30, 2025**, for each of the categories below. (Indicate any contribution from the school division in the Revenue Sources section.)

Expenditures	Expenditure Details (Required)	Amount Estimated	Amount Requested
Wages (*wages as a percentage of position*, amount of wages and benefits for each, etc.)			
Fees (professional services, fee for artistic performances, etc.)			
Substitute Costs			
Operating Costs (rentals, insurance, utilities, telephone, stationery, etc.)			
Resources, Project Materials, and Supplies			
Transportation			
Meals and Accommodations			
Advertising (publication of brochures, posters, media advertising, etc.)			
Other Expenditures			
TOTAL EXPENDITURES*	(A)		

Revenue Sources	Revenue Details (Required)	Total
Direct Revenue (tuition fees, sales, dues, funds collected, subscriptions, etc.)		
Contribution from Organization		
Other Sources		
French Second Language Revitalization Program		
TOTAL REVENUE*	(B)	

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*   The TOTAL REVENUE (B) must equal the TOTAL EXPENDITURES (A).

PART D: CALENDAR

The timelines and instalment schedule are as follows:

- Application deadline: January 30, 2024
- Project evaluation: February to March 2024
- Response to applicants: June 2024
- First instalment (80%): Fall 2024
- Interim Report deadline: January 15, 2025
- Final Report deadline: September 15, 2025
- Final instalment (20%): Fall 2025

PART E: TERMS AND CONDITIONS

The terms and conditions are indicated in the funding agreement. An example of the agreement is available on the FSLRP website at www.edu.gov.mb.ca/languages/index.html.

PART F : CERTIFICATION

I CERTIFY THAT:

- The information contained in this application is accurate and complete.
- This application is made on behalf of and with the approval of the organization or school division identified on page 1.

Name of person authorized to sign:

Title:

Signature:

Date:

PART G : SUBMIT APPLICATION

Please submit a signed copy of the application by email, mail, or fax.

In addition, please email the **PDF** file of the completed application.

French Second Language Revitalization Program
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Manitoba Education and Early Childhood Learning
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OR by email: palo-olsp@gov.mb.ca
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