

TBLM OLE.7#4: Observation Checklist for Speaking and Listening Skills

Speaking and Listening Skills	Student Names											
Student As Speaker												
• uses voice appropriately												
• uses sentences in oral communication												
• maintains topic												
• speaks fluently and talks for an appropriate length of time												
• responds to audience on request												
Student As Audience												
• listens attentively												
• asks questions or offers comments												
• takes turns												

This BLM is best printed landscape style on legal-size paper. More columns may be added as needed.

Observation Checklist for Speaking and Listening Skills: Adapted from *Grades 5 to 8 English Language Arts: A Foundation for Implementation* (Manitoba Education and Training BLM-95).