

School Clinician Certificate School Psychology

GUIDELINE TO QUALIFICATION

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Teacher Certification and Standards Regulation Branch

Professional Certification Unit

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Contents

Certificate Qualifications	1
Application Process and Credential Assessment	3
Certification Fee	3
Extension of School Clinician Certificate Qualifications	3
Permanent School Clinician Certificate Qualifications	4

Certificate Qualifications

A person may qualify for a Manitoba Provisional School Clinician Certificate School Psychology where the person:

- a) holds an approved Master's degree in school psychology, in which he or she completed the approved courses in psychology and related areas or an equivalent program with approved courses;

Note: *It is impossible to maintain an active list of approved programs. It is the applicant's responsibility to ensure all certification requirements are met.*

Core Requirements

Twenty Seven (27) credit hours of university course work.

Course Type	Course Title	Credit Hours
Therapy Techniques	Design and implementation of appropriate therapeutic interventions to address a wide range of student, social, emotional, and behavioural needs.	6
Psychological Assessment	Administration, scoring and interpretation of psychological tests relevant to a school-aged population. Course work must include training in cognitive/intellectual, adaptive, and social/emotional/behavioural assessment.	6
Psychology Practicum	Supervised experience in assessment, intervention, and consultation in areas related to school functioning for a school-aged population. This includes not fewer than 250 hours of supervised experience.	6
Abnormal Psychology/ Psychopathology	Child/adolescent psychopathology. This course work must include gaining a familiarity of relevant formal diagnostic criteria for a range of psychiatric/psychological disorders.	3
Research/Statistics	Design, implementation, and evaluation of interventions to address specific practice questions or needs. Statistics course work must include training that assists in the analysis and interpretation of relevant research literature.	3
Professional Ethics	Course work that examines ethical, professional, regulatory, and legal issues pertaining to the practice of school psychology.	3

Elective Requirements

Twelve (12) credit hours of graduate university course work from a combination of at least three (3) of the following areas of study and practical application must be completed.

Course Type	Course Title
Behaviour Disorders / Behaviour Management	The course work will include behavioural assessment, intervention, and consultation relevant to a school population. Studies must include a focus on identifying the antecedents of behaviour and other functional behaviour assessment principles.
Child/Adolescent Development	The course work will include the study of typical child/adolescent development and its application to providing developmentally appropriate psychological assessment and intervention in a school setting.
Learning Disabilities	The course work will include studying the concept and categorization of learning disabilities/ disorders and their impact on student outcomes. Studies must include instruction in appropriate assessment, diagnosis, and remediation of a range of learning disabilities/disorders for a school-aged population.
Learning and Cognition	The course work will include the study of typical learning and cognitive factors that contribute to student academic success. Topics of study may include current theories of intelligence, learning styles, or other recent psychological research relevant to enhancing learning in the classroom.
Community Psychology	The course work will include the developing collaborative school-family partnerships and inter-agency coordination that enhances student success. Studies must include instruction in systemic planning and interventions, and effective inter-agency collaboration.
Neuropsychology	The course work will include the study of recent neuropsychological research, relevant to student learning in the classroom. Critical interpretation and application of brain-based learning research must be a focus.
Thesis Topic Relevant to School Activity	A completed and successfully defended graduate level thesis relevant to student functioning at school. The thesis must be supervised through an accredited university program as a partial requirement for obtaining a graduate degree. An equivalent of 3 credit hours will be given for this supplementary requirement.
Cross Cultural Contexts	The course work will include the role of cultural context and its impact on student functioning in the school environment.
Advanced Study in the Core Areas	A maximum of 3 credit hours may be obtained for this supplementary requirement. Course work must meet the criteria for one of the above core requirement areas where the number of credit hours for that core requirement has already been met through other graduate courses.

Application Process and Credential Assessment

After completing a qualifying Master's degree in school psychology, wherein the approved courses in psychology and related areas are complete; and your degree has been awarded, submit the [application form](#), required documents and fee to the Professional Certification Unit. The form is available on the website below:

https://www.edu.gov.mb.ca/k12/profcert/pdf_docs/clinicianapp.pdf

Please note: *The degree must be awarded on the transcript in order for an evaluation to be completed.*

Have your official transcript sent directly from your post-secondary institution to:

Professional Certification Unit
P.O. Box 700 402 Main Street N.
Russell MB R0J 1W0
OR certification@gov.mb.ca

Certification Fee

The non-refundable application fee payable in Canadian Funds (CAD) is

1. \$100 CAD for qualifying academic credentials completed within Manitoba
2. \$150 CAD for qualifying academic credentials completed within Canada outside Manitoba
3. \$200 CAD for qualifying academic credentials completed outside Canada

Extension of School Clinician Certificate Qualifications

A provisional school clinician certificate may be extended once to a maximum of 3 years. To apply for an extension of your certificate, please fill out the Change Certification Status form here: <https://forms.gov.mb.ca/cscacs-ccs/index.html?requestType=4>.

Permanent School Clinician Certificate Qualifications

1. Satisfactorily complete the equivalent of 360 days of supervised clinical experience as a clinician in a Manitoba school while holding **a valid provisional certificate**. Supervision will include, but not be limited to, a minimum of 25 hours with direct a supervisor – supervisee contact on matters of case management, etc.
2. First and second year [School Clinician Supervision Reports](#). The supervising clinician name must be submitted to the Professional Certification Unit for approval prior to the start of employment. The supervising clinician is required to hold a valid Permanent School Clinician School Psychology.
3. Secure the recommendation of your supervising school clinician and superintendent. [Employer Recommendation for Extension of Provisional or Permanent School Clinician Certification](#).
4. An original current background check that consists of:
 - a) A **Criminal Record Check including a Vulnerable Sector Search**
 - i. Checks may be completed at your local Law Enforcement Agency in Canada.
 - ii. Checks that are issued in an electronic format (such as results from the Winnipeg City Police), must be forwarded to MBProfCert@gov.mb.ca with the original results email and ALL required security information so that the Professional Certification Unit can access the check.
 - b) A **Manitoba Child Abuse Registry Check**
 - i. Information and application form are available [online](#).

NOTE: All background checks must be dated within 3 months of the date the Professional Certification Unit received the application and include all current and past full legal names that match your birth certificate and marriage certificate, divorce decree, or official name change document (if applicable). These checks become part of your file and are not returned.

5. Successfully complete the University of Manitoba course “EDUA 5012 Legal and Administrative Aspects of Schools for Clinicians” and provide an official transcript sent DIRECTLY from the University of Manitoba to PCU.
6. Submit the [Application to Change School Clinician Certification Status](#) including the required \$25 fee by mail or fax to the Professional Certification Unit.