

Updating the Reference Table in EIS Collection

To ensure accurate and up-to-date data within the EIS Collection application, please follow the steps below to update the Reference Table:

Step 1: Save the Reference Table File

- Download or copy the updated Reference Table file to your desktop or your preferred location.

Step 2: Restore the Reference Table in EIS

1. Launch the **EIS Collection** application.
2. Navigate to:
Options → Restore Reference Table.
3. Select the REFERENCE Table file saved on your desktop.
4. Select Restore.

Problem Resolution

Issues related to school transitions between divisions have been resolved. Additionally, a few new schools have been added to the system.