

APPENDIX D: ADVISORY COUNCILS FOR SCHOOL LEADERSHIP REGULATION

(Advisory Councils for School Leadership Regulation, Man. Reg. 54/96)

| SECTION | REGULATION |
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| Application | The regulation does not apply to Division scolaire franco-manitobaine or Frontier School Division. The regulation applies to all other schools/school divisions and districts including independent schools and one-school school districts. |
| Role of advisory council | <p>An advisory council may</p> <p>Advise the principal about school policies, activities and organization, including:</p> <ul style="list-style-type: none"> Department and locally developed curricula Cultural and extra-curricular activities Student discipline and behaviour management policies Community access to school facilities <p>Advise the principal about fund-raising and participate in fund-raising activities</p> <p>Advise the school board about the process of hiring and assigning principals</p> <p>Advise the school board about an annual budget for the school</p> <p>Participate in developing an annual school plan</p> <p>Participate in any review of the school that the minister or the school board has directed to be carried out</p> <p>An advisory council shall</p> <ul style="list-style-type: none"> Communicate with parents of children attending the school and community members so that it can properly represent their priorities and concerns; and Establish a means whereby it is regularly accountable to the school and community for its activities and expenditures <p>An advisory council is to perform its role within the framework of responsibilities and powers conferred on school boards, principals and teachers under the Public Schools Act and The Education Administration Act</p> |
| Election of Members | <p>Individuals eligible to vote</p> <p>Parents of children attending the school and community members</p> <p>There must be at least seven persons in attendance at the meeting who are entitled to vote in order to elect an advisory council.</p> |
| Continuation of an existing parent council | <p>Continuation of an existing parent council</p> <p>The Regulation does not apply to parent councils. The structure and the activities of the parent council must conform to any policies that the school board may have about such councils.</p> <p>The school may have either an advisory council or a parent council, but not both.</p> |

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| <p>Membership</p> | <p>Parents 2/3 of advisory council.</p> <p>Community members 1/3 of advisory council.</p> <p>Teachers and staff of the school or the division who are also parents of children attending the school or community members may comprise not more than 1/3 of the total number of members. This number may be increased to ½ of the total number of members.</p> <p>If the school includes S1 to S4 and has a student council, the president of the student council, or another member of the student council chosen by the student council, is automatically a community member of the advisory council and included in the total number of members of the council.</p> <p>The principal and a teacher representative from the school, selected by the teachers of the school, are ex officio non-voting members of the advisory council.</p> <p>An advisory council must consist of at least seven members.</p> <p>The minister may, on application, exempt a school from any of the requirements set out in subsection 9(1) to (4) if the school is a small school as defined in the Support to School.</p> |
| <p>Officers</p> | <p>Each advisory council must have a chairperson, a secretary and any other officers required by the by-laws of the advisory council.</p> |
| <p>Meetings</p> | <p>In each year after the year in which an advisory council is established, an annual general meeting of the advisory council must be held after the first day of school but not later than the third Friday in October.</p> <p>An advisory council must hold regular meetings that are open to parents of children attending the school, students, school staff and community members.</p> <p>Only members of the advisory council are entitled to vote on matters raised at a meeting of the council.</p> |
| <p>By-laws</p> | <p>The constitution takes the form of the Regulation in the case of an advisory council.</p> <p>An advisory council may make by-laws governing its proceedings and generally for the conduct and management of its activities.</p> |
| <p>Dissolution</p> | <p>The minister may dissolve an advisory council if the minister is of the opinion, after ensuring that review has been conducted, that the council is not functioning in accordance with this regulation or in the best interest of the school.</p> |
| <p>Saving</p> | <p>A group of persons established as an advisory council in the 94-95 or 95-96 school year before this regulation comes into force and is in compliance with the Guidelines for Advisory Councils for School Leadership is deemed as an advisory council established under this regulation.</p> |