Instructions: Write True or False in the blank space following each statement to indicate your agreement or disagreement with the statement. Be prepared to discuss the reasons behind your answers.

|  |  |
| --- | --- |
|  | **True or False** |
| 1. An effective Career Portfolio is at least four inches thick and contains every bit of documentation available from Kindergarten to Grade 12. 2. An effective Career Portfolio will prepare you to participate in a job- or career-seeking process. 3. A Career Portfolio is something you use in an interview. 4. A Career Portfolio is a collection of samples of work that demonstrate your skills and qualities. 5. An effective Career Portfolio is well organized and has a clear Table of Contents. 6. An effective Career Portfolio is a self-marketing tool. 7. You must take your time and pay careful attention to detail when assembling your Career Portfolio. 8. An effective Career Portfolio, together with your resumé and cover letter, is part of a useful job-seeking package. 9. A portfolio of some kind is becoming mandatory in many fields of work. 10. You should distribute your Career Portfolio to prospective employers before an interview to give them the opportunity to read it before meeting you. 11. Creating a Career Portfolio may be a project of self-discovery. 12. You can explore your skills, aptitudes, attitudes, and ideas while creating your Career Portfolio. 13. Your Career Portfolio gives potential employers visual proof of your skills and experience. 14. An effective Career Portfolio celebrates the experiences and qualities that make you who you are today. 15. An effective Career Portfolio must be accurate and honest. 16. A Career Portfolio is part of a lifelong process. 17. A Career Portfolio is a collection of documents that showcases your accomplishments and personal development. 18. You should be proud of your Career Portfolio. 19. You must use professional language in your Career Portfolio. 20. You should use a lot of flashy design features so that your Career Portfolio is not boring to look at. | \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_ |