When schools and/or school divisions develop a career and community experience agreement form for students and their parents to read and sign, they should address the following issues in their terms of agreement:

* waiving of wages or remuneration for work done as part of a career and community experience
* coverage under *The Workers Compensation Act* by Manitoba Education and Training
* health and safety precautions as determined by the school division and community placement, in accordance with school division safety and liability policies
* permission to share personal information about students
* attendance requirements (e.g., notification of planned absences in advance)
* transportation to and from community sites
* compliance with community placement requirements
* costs to the student related to the community placement
* teacher supervisor site visitations at least once every 20 placement hours
* additional requirements of particular work sites (e.g., criminal record checks, child abuse registry check, agreement of confidentiality)