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| --- | --- |
| Student Name |  |
| Employer/Mentor Name |  |
| Name of Company |  |
| Job Title |  |

**Suggested Questions**

* What are the daily routines and responsibilities of this occupation? Could you describe a typical day on the job?
* Is every day basically the same or is there a lot of variety?
* How much of your day is spent working with other people?
* What specific education or employment experience is necessary to work in this occupation?
* Why did you choose this occupation? Why are you still in it?
* What changes have you seen in this occupation over the past five or ten years?
* Did you have experience in other occupations or volunteer positions that assisted you in advancing to your present position? Please explain.
* What opportunities for other positions or advancement are there in this occupation?
* What qualities and skills do you possess that make you successful in your present position?
* What other qualities and/or skills do you think will be necessary in the future?
* What are the working conditions and personal benefits in this position (e.g., salary scale, dress code, hours of work, pension plans, health care plans)?
* Are you required to travel? work evenings and weekends?
* Many occupations have mundane duties or some unpleasant working conditions. What are some if any of the duties and working conditions you dislike about this occupation?
* What procedures does this organization follow in the hiring of new employees for this position?
* What personal qualities and abilities is your organization looking for in someone starting out in this occupation?
* How do you see this occupation changing in the next five years? Will demand for workers increase or decrease?
* What advice do you have for a young person considering this occupation?

Please include at least **three** additional questions that you would like to ask.