

CDI Parent/Guardian Approval and Registration Form

Dear Parent/Guardian,

Your child has chosen to register for Career Development Internship (CDI) credit. Internship credits allow students not only to develop the knowledge, skills, and attitudes they will need in their prospective careers, but to also learn how to plan their career development so they ultimately have a better chance at success. Taking part in an internship can increase students' competence and confidence and help make them aware of the requirements and expectations they will face in a particular profession. It also helps give them an idea of the employment opportunities that exist in their community, as well as the education and training they will need to accomplish their goals.

Teachers will be providing to students approximately 10 hours of preparation and reflection as part of the CDI experience.

I am aware that

- **a student must be a minimum of 16 years of age to earn a CDI credit**
- **to be eligible to participate in the CDI credit, a student must complete the prerequisite of a Career Development Life/Work full (1.0) or half-credit (0.5) course prior to registering for the CDI**
- **in addition to 10 hours of preparation and reflection, a student must complete 100 hours of internship for a full (1.0) credit or 45 hours of internship for a half-credit (0.5)**
- a half-credit (0.5) or a full (1.0) credit (but not both) can be earned in Grade 11; and a half- (0.5) or a full (1.0) credit (but not both) can be earned in Grade 12
- up to a maximum of 2.0 CDI credits can be applied to the total number of credits required for graduation purposes
- where possible, it is strongly recommended that students seek to complete an internship with someone other than an immediate family member so they are exposed to new people and new experiences
- a student who participates in a CDI is enrolled in a credit opportunity, is completing work that is approved by Manitoba Education, and is engaging in a career internship that may be conducted off the school premises under the authority of a school board
- in appraising the CDI prior to the commencement of the accumulation of hours for unpaid internship, the school will consider the hours to be obtained for unpaid internship and will evaluate any hazards that may be associated with the CDI
- the student is considered a "worker" as defined by the Manitoba Workplace Safety and Health Act, and the CDI on-site internship supervisor bears the greatest responsibility for safety and health in the workplace (This includes providing the proper tools, equipment, instruction, and training, as required by Workplace Safety and Health Regulations applicable to the work duties and tasks performed.)
- Workers Compensation coverage is provided by Manitoba Education
- workers (in this case, the student) should discuss safety concerns related to a CDI with their on-site internship supervisor or workplace safety and health committee representative

continued

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- parents/guardians can help to reinforce safe work awareness by encouraging young workers to ask safety questions and understand their worker safety and health rights
- withdrawal from the CDI is possible at any time, providing consultations with the teacher/CDI facilitator and parent/guardian have taken place (The reason for withdrawal may simply be that the teacher/CDI facilitator and/or the on-site internship supervisor do not find the CDI conditions to be acceptable.)
- the student is responsible for informing the school of his or her decision to withdraw from the CDI option

I understand that my son/daughter is responsible for

- locating an internship placement based on his/her interests with the assistance of his/her teacher/CDI facilitator
- providing completed and signed copies of all required CDI forms to their school
- reporting CDI absences to both the school and to the CDI on-site internship supervisor
- getting to and from the internship placement site

Does your son/daughter have any health concerns that should be communicated by the teacher/CDI facilitator to the on-site internship supervisor?

No

Yes (Please contact the school to discuss.)

I have discussed the CDI option with my son/daughter and support his or her participation in this credit option.

I agree to encourage and support my child in the CDI learning experience.

Parent/Guardian's Name (please print): _____

Parent/Guardian's Signature: _____ Date: _____

Student's Name (please print): _____

Student's Signature: _____ Date: _____