

## Confirmed Case of COVID-19 in School

«DATE»

«School Name»

«School\_Address»

«School\_City» MB «Postal\_Code»

Dear Parent/Guardian of «School Name»,

Manitoba Public Health has advised «School Name» of a confirmed case of COVID-19 in the school.

«School Name» is working closely with public health officials and following their recommendations. Upon learning of this information, the school immediately closed off areas used by the infected person and will not use these areas until after cleaning and disinfection have occurred.

Be assured that Public Health investigations to identify individuals who may have been exposed begin within 24 hours of a confirmed laboratory test. Anyone identified as a close contact is contacted and provided instructions for self-isolation (quarantine). Testing may also be recommended.

Please note: the school is not permitted to release the name or any identifying information about the confirmed case of COVID-19 to any member of the school, community or media.

If you have not been contacted by public health officials, your child(ren) have not been identified as being exposed to COVID-19 from this case, however if your child develops a new onset or worsening of any one symptom listed in Column A or any two or more symptoms listed in Column B (see table below), even if they are mild, immediately isolate them from others. It is recommended your child get tested for COVID-19 as soon as symptoms appear. Call Health Links—Info Santé for information on where to go to for testing and/or assessment and duration of isolation.

<b>A</b>	<b>B</b>
Fever/Chills	Runny nose
Cough	Muscle aches
Sore throat/hoarse voice	Fatigue
Shortness of breath/difficulty breathing	Pink eye (conjunctivitis)
Loss of taste or smell	Headache
Vomiting or diarrhea for more than 24 hours	Skin rash of unknown cause
	Nausea or loss of appetite
	Poor feeding (if an infant)

For more public health information about COVID-19, please visit  
<https://manitoba.ca/covid19/updates/resources.html>.

Sincerely,

«Principal First and Last Name»

«Phone number»

Sample Letter