

INDIGENOUS INCLUSION DIRECTORATE ADVISORY COUNCIL (IIDAC) TERMS OF REFERENCE

PURPOSE

The Indigenous Inclusion Directorate Advisory Council (IIDAC) is to provide advice, guidance, and recommendations to the Director of the Indigenous Inclusion Directorate (IID) on matters that relate to initiatives and action areas within Nursery to Grade 12 education.

REPORTING STRUCTURE

The IIDAC reports to the Director of the Indigenous Inclusion Directorate (IID).

MEMBERSHIP

1. The Indigenous Inclusion Directorate Advisory Council (hereafter referred to as the Council) consists of the following:
 - (a) two persons who are practising teachers/principals;
 - (b) one Trustee representative;
 - (c) one person representing Manitoba First Nations Education Directors;
 - (d) one Superintendent representative;
 - (e) one Youth representative;
 - (f) a member of the Full Circle for Indigenous Education (previously known as ACE);
 - (g) one Indigenous Elder;
 - (h) two Parents;
 - (i) a citizen at large as designated by the Deputy Minister;
 - (j) one Manitoba Métis Federation representative and one Manitoba Métis Federation alternate representative designated by the Minister of Provincial Education, Manitoba Métis Federation;
 - (k) a representative from the Kiskentamowin Advisory Council formerly known as Advanced Education Training and Literacy Aboriginal Advisory Council (AETLAAC);
 - (l) the Director of the Indigenous Inclusion Directorate as ex officio and secretary;

- (m) additional Departmental staff person(s) as ex officio—this representation may change depending upon the topic to be discussed; and,
 - (n) additional cultural representatives as ex officio, to be solicited by the Council as needed.
2. Pursuant to section (1), the following terms apply:
 - (a) Each designated member shall be appointed for a term of two years or until their successor is designated, whichever is later.
 - (b) Each designated member is eligible for reappointment for not more than three consecutive terms (new Terms of Reference was approved by Deputy Minister Wilson on March 6, 2018).
 - (c) When a member of the Council ceases to be a practising member of the organization or group that they represent, the member will notify the IID Director who will in turn notify the Council co-chairs. The resigning individual will cease to be a member of the Council.
 - (d) When a member of the IIDAC is going to be absent from a meeting of the Council, the member must inform the Council secretary or a Council co-chair, and, when the member is unable to attend a Council meeting, IID asks that where appropriate an alternate be delegated by the member. It is the responsibility of the Council member to brief their alternate prior to the meeting.
 - (e) When a member of the IIDAC absents themselves from three consecutive meetings of the Council, the IIDAC will request that the member cease to remain on the Council.
 - (f) When a member resigns or completes their term on the IIDAC, IID asks that the member provide two names for IID to contact as a potential replacement for the member.
 - (g) The Elder will remain a member of the Council as long as they are able or until such time they choose to cease membership on the Council.
 3. Regarding section (1), the membership should reflect Manitoba's unique history and geography with regard to Indigenous Peoples. Therefore, First Nation, Inuit, Métis, and non-status people from all regions of the province need to be considered within the membership.
 4. The Council shall choose two co-chairs.
 5. The Council shall meet at least three times per year between April 1 and March 31. Meetings will be called by the co-chairs, and will be a half-day in duration, or more, at the call of the chairperson. At least one Council meeting per year shall be held north of the 53rd parallel in Manitoba. This will allow Council members to have a stronger understanding of the life of northern residents and transitions of students from First Nations Communities to the public school system (and vice versa), and to identify the loss of identity that students may face during transitions from community and throughout their educational experiences. This will also allow Council members to connect with northern communities and to learn of their needs.
 6. A vacancy in the membership of the Council caused by a member's death, resignation, or otherwise ceasing to be a member of the Council shall be filled in accordance with section (1).
 7. A simple majority of the members of the Council constitutes a quorum.
 8. Manitoba Education and Early Childhood Learning will reimburse members for lost wages or other direct costs at government rates.
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TERMS OF REFERENCE

1. The Council advises the Director of the Indigenous Inclusion Directorate on matters related to strategy, policy direction, action areas, and/or initiatives within Indigenous education.
 2. The Indigenous Inclusion Directorate Advisory Council will deliberate, and at its option, deliver a report and/or recommendations to the Deputy Minister on any matter related to Indigenous education. The Council requests that the Deputy Minister give serious consideration and provide a written response and/or recommendation to the Council within 60 days.
 3. Reports and/or recommendations produced by the Indigenous Inclusion Directorate Advisory Council may express a variety of viewpoints on a given issue.
 4. The Council will submit an annual report to the Deputy Minister on or before August 31 in a year for the previous April 1 to March 31 period. The report will apprise the Deputy Minister of all activities carried out by the Council for the year in question. The annual report will be presented to the Deputy Minister at an annual meeting of the Council and the Deputy Minister.
 5. The Council will review the Terms of Reference annually for revisions as necessary.
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