After-School, Summer, and School Break Nutrition Funding Application Form

Manitoba 🦬

Note: For optimal use of this PDF form, download it to your digital device and complete it using Adobe Acrobat Reader or another Adobe Acrobat product. A free copy of Adobe Acrobat Reader can be downloaded at https://get.adobe.com/reader/.

> This application should include all proposed programming (summer, after-school, school break) from July 1, 2024, to June 30, 2025, for which your organization is requesting funding from this grant.

Guiding Principles

- Leverage existing partnerships.

- Be barrier-free/stigma-free.

- Provide food that follows Canada's nutritional guidelines for school nutrition programs.

- Consider and accommodate food allergies/cultural dietary needs to ensure accessibility.

- Explore local food options and develop partnerships with nearby suppliers.

- Respect public health guidelines including requirements for food handling.

- Spend a minimum of 80 percent of funding on food.

- Spend a maximum of 20 percent of funding on staffing/kitchenware.

- Provide food at no cost to students and their families.

Eligibility

The organization must be either a school division or a partner organization with charitable or non-profit status.

The organization must be providing after-school, summer, or school break programming to school-aged children and youth in publicly funded schools in Manitoba.

Partner organizations must confirm they work in partnership with a school division and that the school division has approved of the application for funding.

- Applications are due **May 31, 2024**. If you have any questions, please email schoolnutrition@gov.mb.ca.

Section 1

Contact Information

School division/organization name

Telephone number

Contact person's name

Mailing address

Contact person's position/title

Email address

Section 2

This section is to be completed by partner organizations only.

Our organization works in partnership with
the following school divisions:

We have notified our partner school division(s) of this
application, and they are in support.

    Yes   No

Partner school division's contact name
(if there are multiple, only list one)

Position/title

Telephone number

Email address

Charitable status number

Our program serves school-aged children and youth in the following grades:

    K to 5   6 to 8   9 to 12

Section 3

Programming Overview

Please indicate the type of programming. (Check all that apply.)

    After-School Program   Summer Program   Winter/Spring Break Program

Provide a brief description of overall after-school/summer programming. Please include program overview, types
of activities, brief history, and so on.

Demonstrated need (number of students served, ages, demographics, communities served).

Provide a brief description of how nutrition funding will be used, and provide a proposed overall food budget.

List all other funding that you expect to have available for nutrition programming. Please include the sources.

Indicate your total nutrition budget (in dollars) for the program year.

Indicate the amount of grant funding requested (minimum: $5,000).

Section 4

Authorization

Superintendent/director name

Superintendent/director telephone number

Superintendent/director email address

Funding Guidelines

If this application is approved, the applicant will be bound by and must comply with the guidelines set out by Manitoba, which have been incorporated into this application form. If approved, Manitoba will prepare a letter of agreement setting out the terms and conditions of funding, which must be signed and returned to Manitoba in order to receive any funding.

I agree that I am an authorized representative of the applicant, and have authority to bind it.

I agree that the information provided in this application is true and accurate.

I agree to provide a year-end report to Manitoba. (Template will be provided.)

Superintendent/director signature