Preface

Report Structure

This Annual Report is organized in accordance with the Department’s appropriation structure, as set out in the Main Estimates of Expenditure of the Province of Manitoba for fiscal year ending March 31, 2004. The report includes information at the main and sub-appropriation levels relating to the Department’s objectives and actual results achieved. Financial performance information is provided with expenditure and revenue variance explanations, and a five-year adjusted historical table of staffing and expenditures.

Mandate

Manitoba Advanced Education and Training is charged with the responsibility of setting priorities and allocating funds for the government’s investment in the Province’s post-secondary institutions, skills development and training initiatives. The Department is also responsible for providing policy direction on administrative matters of the education and training system under authority of the following Acts of the Consolidated Statutes of Manitoba.

- The Adult Learning Centres Act
- The Apprenticeship and Trades Qualifications Act
- The Brandon University Act
- The Colleges Act
- The Council on Post-Secondary Education Act
- The Education Administration Act
  (clause 3(1)(h), as it relates to advanced education and training)
- The Department of Labour and Immigration Act
  (as it applies to certain training programs)
- The Student Aid Act
- The University of Manitoba Act
- The University of Winnipeg Act
- The Private Vocational Institutions Act

In addition to identifying broad educational and skills development goals, the Department is responsible for the overall legislative and regulatory structure governing the education and training system.

The Department works with school divisions, colleges, universities and other educational and training bodies to ensure that all Manitobans have access to high quality education and training.

Manitoba Advanced Education and Training works closely with other provincial/territorial governments, the federal government, and a variety of governmental and non-governmental groups to deliver the education system that meets the needs of Manitobans.

Mission

The mission of Manitoba Advanced Education and Training is to provide access to relevant education and training that is of high quality, affordable, accessible and responsive. An educated citizenry and a skilled and adaptable workforce are considered Manitoba’s most important assets in a knowledge-intensive society. All citizens should have the opportunity to develop their individual potential and contribute to the economic, social and cultural life of Manitoba in a global context.
The education and training sectors include the following elements:
- post-secondary education;
- training and continuing education supported by public funds; and
- training and continuing education supported by other than public funds (ex: provided by employers or professional groups).

Manitoba Advanced Education and Training is committed to focusing on five primary goals to achieve its mission. These goals are:
- to improve success rates in all programs and institutions;
- to expand the range of people served;
- to better integrate and support knowledge and skills development within economic and social priorities;
- to build the capacity of institutions and the community to support learning; and
- to build partnerships within and across sectors.

In carrying out its mission, the Department is guided by the following principles:
- Excellence
- Equity
- Openness
- Responsiveness
- Choice and individual responsibility
- Relevance
- Integration
- Accountability

Responsibilities

The primary responsibility of Manitoba Advanced Education and Training is to facilitate the improvement of learning at the post-secondary and skills training levels. Emphasis is placed upon enhancing learner performance, delineating roles and responsibilities across the education and training systems, and facilitating the development and sharing of new knowledge.

The overall responsibilities of the Minister include:
- setting strategic direction for post-secondary education and skills development, and articulating appropriate legislative and regulatory structures;
- setting priorities for, and allocating funds to, post-secondary education and to skills development and training initiatives;
- providing leadership to, and working in cooperation with, education and training organizations and institutions to bring about education reform;
- providing leadership in labour force development in partnership with Manitoba business and industry and other relevant provincial departments;
- working in cooperation with school divisions, colleges, universities and other educational and training institutions and organizations to ensure that all Manitobans have access to high quality education and training; and
- representing the province in negotiations with the federal and other governments, and participating in meetings related to education and training with a variety of public and private sector organizations.

Programming and Services Overview

For the year ending March 31, 2004, the programs and services of the Department were budgeted under six main appropriations: Administration and Finance, Support for Universities and Colleges, Manitoba Student Aid and Manitoba Student Loan Service Bureau, Training and Continuing Education, Capital Grants, and Amortization and Other Costs Related to Capital Assets.
Manitoba’s commitment to advanced education and training includes funding three community colleges and École technique et professionnelle, three universities and Collège de Saint-Boniface and skills development and training initiatives.

I Corporate Initiatives

During the year, the Department embarked on several important projects to implement, to begin work or to lay the foundation for new initiatives that support the evolution of Manitoba’s advanced education and training environment. These include the development of new legislation for the creation of the University College of the North effective July 1, 2004, the implementation of the Hydro Northern Training Initiative, and the effort to increase enrolment in technical vocational education. Several areas of the Department contributed to the development and implementation of these initiatives.

Each initiative is an important element of a training and education strategy that congruently supports the growing Aboriginal workforce, which is integral to a thriving Manitoba economy.

The University College of the North will incorporate Keewatin Community College and will be geared towards academic program delivery that leverages the culture of the North to improve retention and graduation rates in post-secondary education. The governance structure of the University College of the North promotes increased accountability to the northern communities that it is intended to benefit.

The Hydro Northern Training Initiative facilitates the funding of training programs primarily for northern community members that will enable participation in the hydro dam construction workforce. The investment in skills development and the related training infrastructure serve as catalysts for creating a foundation for economic and community self-sufficiency.

Consultations and program planning were undertaken during the year to prepare for the implementation of the Technical Vocational Initiative, which will help lay the foundation to address skills shortages. These occupational groups are vital to local community economic development.

The Department continues to work towards ensuring that sustainable development and climate change-related initiatives are coordinated, included and integrated in all department activities. A Sustainable Development (SD) Coordinator provides leadership and coordination of sustainable development and climate change-related initiatives for the Department.

Throughout the year, the Department has participated in numerous government-wide sustainable development climate change-related initiatives. Activities include: supporting the Sustainable Development Procurement Group and the Procurement Council; providing departmental representation on the Sustainability Indicators and Reporting Working Group; providing committee support to the Sustainable Development Innovation Fund Advisory Committee and to the Climate Change Advisory Committee, including the assessment of projects for grant approval; and supporting the Climate Change Task Force Working Group.

II Post-Secondary Education

Post-secondary education is a significant priority for the Government of Manitoba, as evidenced by the creation of Advanced Education and Training.

In 2003/04, enrollment at the universities and the Collège was comprised of 28,266 full-time students and 22,455 part-time students.

Community college full-time enrollments for 2003/04 were estimated at 13,517 and part-time enrollments were estimated at 5,150.
III Skills Training

Training and Continuing Education undertakes and administers activities and programs aimed at providing opportunities for Manitobans to acquire the skills, knowledge and experience required to meet the current and changing demands of the labour market in support of economic and social development in Manitoba. This occurs through the provision of education and training opportunities, which leads to skills development and sustainable employment.

To respond to Manitoba's changing labour context and to support economic growth and social well being, the Department has established the following goals:

- to build a skilled workforce aligned with labour market needs and emerging opportunities;
- to enhance access to relevant learning opportunities for all Manitobans; and
- to create integrated and high quality education and training systems.

These goals are achieved within Training and Continuing Education through the following areas: Adult Learning and Literacy, the Hydro Northern Training Initiative, Industry Training Partnerships, Apprenticeship, and Employment and Training Services (ETS).

The Canada-Manitoba Labour Market Development Agreement, which is managed through Employment and Training Services, assists individuals in defining and achieving their employment goals. In 2003/04, through the Canada-Manitoba Labour Market Development Agreement, 10,462 Employment Insurance (EI) clients returned to work with unpaid benefits to the EI Account of $39,049,917.

IV Manitoba Student Aid and The Manitoba Student Loan Service Bureau

Manitoba Student Aid provides supplemental financial assistance to those students whose finances limit their educational choices and who might otherwise be unable to obtain a post-secondary education. In 2003/04, approximately $41.6 million was budgeted for this program including: $3.3 million for loans and bursaries; $5.0 million for the Manitoba Scholarship and Bursaries Initiative; $2.1 million for Canada Study Grants; $6.3 million for the Manitoba Bursary Fund; $11.0 million for the Canada Millennium Scholarship Fund; $11.0 million for Tuition Rebate Grants; and $2.9 million for the Medical Student/Resident Financial Assistance Program, which is cost recoverable from the Department of Health. Approximately 15,000 applications for Student Aid will be processed in the 2003/04-program year.

Manitoba Student Aid also administers the Private Vocational Institutions Act and Regulations.

The Manitoba Student Loan Service Bureau was established on August 1, 2001 to provide student loan administration services for Manitoba's post-secondary students. The establishment of the Service Bureau was determined to be the most cost-effective alternative in response to the national banks terminating their service agreements with the Province. In 2003/04, the Student Loan Service Bureau was amalgamated with Manitoba Student Aid in order to provide improved service delivery. In 2003/04, approximately $9.1 million was budgeted for this program, including $6.1 million for Provision for Loss, Interest Subsidy and previous Risk Premiums with national banks, and $1.8 million for Interest Relief and Debt Reduction Programs.
MINISTER
Honourable Diane McGifford

DEPUTY MINISTER
Pat Rowantree

Council on Post-Secondary Education
Chairperson - Murielle Smith

Policy and Planning
Director - Elaine Phillips
44-4b

University College of the North
Implementation Team
Chair - Don Robertson

Labour Market
Information
Manager - Loris Loewen

Post-Secondary Education

Council on Post-Secondary
Education - Operations
Executive Director - Louise Gordon

Student Support and Special
Initiatives
Executive Director - Curtis Nordman

MB Student Aid
A/Executive Director - Tom Glenwright
Director of Operations - Kim Huebner
44-3

College Expansion Initiative
44-2e

Private Vocational
Institutions
Director - Vacant

Training & Continuing Education

Office of the Assistant Deputy Minister
Dwight Botting
44-4a

Industry Training Partnerships
Executive Director - Joe Black
44-4f

Hydro Initiative
Executive Director - Bob Knight
44-4d

Apprenticeship
Executive Director - Joe Black
44-4f

Adult Learning and Literacy
Registrar - Anna Beauchamp
44-4c

Employment and Training
Services
Executive Director - Claudette Toupin
44-4g

Labour Market Development
Agreement
Executive Director - Claudette Toupin
44-4h

Shared Services*

Aboriginal Education
Directorate
A/ Director - Helen Settee
16-1c

Human Resource
Services
Director - Butch Berube
16-1d

Financial and
Administrative Services
Director - Claude Fortier
16-1e, FIPPA

Systems and Technology
Services
Director - Cole McDonald
16-1f, 5c

* Provides services to both the Department of Education, Citizenship and Youth
and the Department of Advanced Education and Training