

Manitoba
Council on Post-Secondary Education

Annual Report
2002 – 2003



MINISTER OF ADVANCED EDUCATION

Room 156
Legislative Building
Winnipeg, Manitoba, CANADA
R3C 0V8

To His Honour,
Peter Liba, C.M., O.M.
Lieutenant-Governor of Manitoba
235 Legislative Building
Winnipeg, Manitoba R3C 0V8

May it Please Your Honour:

I have the privilege of presenting for the information of Your Honour the Annual Report of the Council on Post-Secondary Education for the fiscal year ending March 31, 2003.

Respectfully submitted,

Original Signed by:

Diane McGifford, Ph.D
Minister



Council on Post-Secondary Education ❖ Conseil de l'enseignement postsecondaire

September 12, 2003

Honourable Diane McGifford
Minister
Advanced Education and Training
156 Legislative Building
Winnipeg MB R3C 0V8

Dear Minister:

I have the honour of submitting for your approval the sixth annual report of the Council on Post-Secondary Education for the year ended March 31, 2003.

The Council's sixth year of operation was distinguished by a number of activities that focused on programming, policy, finance, and accountability. In accordance with the requirements of *The Council on Post-Secondary Act*, a Five-Year Review of the Council was undertaken in summer 2002. Findings from the Review reaffirmed the value of the Council and the vital role it plays in promoting and encouraging post-secondary education in Manitoba.

In 2002/03, the Council approved \$1,146,800 for new strategic programs and \$933,700 to support projects that restructure aspects of the post-secondary education system. Under the College Expansion Initiative, the Council approved \$4,500,400 for new or expanded college programs.

The Council Secretariat continued its involvement in several policy-related activities primarily in the areas of nursing and health education, prior learning assessment and recognition, ACCESS programming, expansion of learning technologies, and participation in committees that were community-based, inter-departmental, provincial, and national in scope. The Council maintained accountability in the post-secondary education sector through involvement in the program costing and indicators projects and participation in the 2002 National Graduates Survey. Additionally, a CD-ROM of the Statistical Compendium for the academic years ending April 2001 is being released with this annual report.

An audited balance sheet and an audited statement of the Council's revenues and expenditures are included.

Respectfully submitted,

Original Signed by:

Muriel Smith
Chair

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Chapter 1

1.0 Strategic Direction of the Council on Post-Secondary Education

1.1 Overview

The Council on Post-Secondary Education (COPSE) is the provincial government agency responsible for planning and coordinating the development of a post-secondary education system that promotes excellence in and accessibility to education. Created by an Act of the Manitoba Legislature in November 1996, the Council commenced operation in April 1997. The Council facilitates the coordination and integration of post-secondary education, reviews and approves university and college programming, provides advice and policy direction to the Government, and promotes fiscal responsibility and accountability in the post-secondary education system.

The Council is responsible for the allocation of funds to the province's eight public post-secondary institutions, which include the University of Manitoba, the University of Winnipeg, Brandon University, Red River College, Assiniboine Community College, Keewatin Community College, Collège de Saint-Boniface and École technique et professionnelle. The Council also provides grants to four private religious institutions in Manitoba. These include Steinbach Bible College, Providence College and Seminary, William and Catherine Booth College, and the Canadian Mennonite University. In addition, a grant is provided to the Winnipeg Technical College.

As the intermediary between the post-secondary institutions and the Government, the Council is composed of eleven members including a chairperson appointed by the Lieutenant Governor in Council. Reporting to the Council is a staff Secretariat of eleven provincial civil servants. The Secretariat undertakes a number of activities and projects designed to fulfill the mandate as specified in *The Council on Post-Secondary Education Act*, and to meet the goals established by the Council. The Secretariat also works to support Council members to develop policy and financial accountability in consultation with the universities and colleges.

1.2 Mandate

The mandate of the Council on Post-Secondary Education, as stated in the *Council on Post-Secondary Education Act*, is “. . . to plan and co-ordinate the development of a post-secondary education system in the province that promotes excellence in and accessibility to education, supports the co-ordination and integration of services and facilities, and promotes fiscal responsibility.”

1.3 Strategic Planning

The Council approved its Strategic Plan in April 2002. This plan consists of the mandate statement and goals.

The Council's Strategic and Operational Plans integrate the goals and priorities of the Department of Advanced Education and Training's strategic plan, as well as those found in the *Manitoba Training Strategy* and the *Aboriginal Education and Training Framework*.

1.3.1 Guiding Principles

The Council utilizes the following principles to guide its work.

Council decisions will be:

- Timely
- Fact-based
- Consistent with a systems approach
- Consultative, and
- Balanced with social, cultural, and economic priorities.

Council will:

- Be proactive
- Encourage program innovation
- Encourage institutions to work together and promote portability of credentials that individuals bring
- Encourage institutions to work with the marketplace to deliver relevant programs
- Promote the importance of post-secondary education
- Encourage research relevant to the priorities of Manitoba, and
- Foster the application of technology.

The post-secondary education system will be:

- Cost effective
- Accessible
- Accountable
- Learner focused
- Transparent
- Articulated and integrated, and
- Relevant.

1.3.2 Goals of the Council

1. Manage the business and affairs of the Council in accordance with the *Council on Post-Secondary Education Act*.
2. Facilitate the creation of a flexible and seamless learner-centred system.
3. Link funded institutional activities to provincial priorities.
4. Improve access and participation in post-secondary education for Aboriginal Manitobans.
5. Facilitate the expansion of technology-mediated learning.
6. Improve accountability in the post-secondary education system.

1.3 Five-Year Review of the Council

In accordance with the requirements of the *Council on Post-Secondary Education Act*, a Five-Year Review of the Council was undertaken in summer 2002. The findings and recommendations of the Review were documented in the *Final Report of the Review (the Mallea Report)*, released in late 2002. The findings of the Review reaffirmed the value of the Council on Post-Secondary Education and the vital role it plays in promoting and encouraging post-secondary education in Manitoba. The Review's recommendations suggested several areas of focus to guide the Council's activity in the future.

Following the Review, a *Joint Response by the Government and the Council to the Review* was released in early 2003, outlining detailed actions for Council's future activity. Both documents referred to above are available on the Council's website at www.copse.mb.ca.

Chapter II

2.0 Activities of the Council on Post-Secondary Education

The Council's sixth year of operation was marked by a number of important activities that were closely linked to the goals of the Council's Strategic and Operational Plans.

The ongoing activities that guide the work of the Council and staff Secretariat were structured around the following areas:

1. Program
2. Policy
3. Finance
4. Accountability

2.1 Program

2.1.1 Strategic Programs Envelope

The purpose of the Strategic Programs Envelope is to provide additional funding to post-secondary institutions for the development of new or expanded programs that respond strategically to the needs of Manitoba's social, economic or labour market situations and are complementary to existing programs.

Since there were limited funds in the envelope, institutions were asked to rank in order of priority the proposals submitted. The Council reviewed each institution's request in light of proposals submitted from all institutions, the best use of limited resources, and the link to the purpose noted above.

The Council approved a total of \$1,146.8 in funds for new programs under the Strategic Programs Envelope. These programs include:

Brandon University

- ***Bachelor of Science in Environmental Science - (\$60,000)***

This program is complementary to the Applied Disaster and Emergency Studies Program approved by the Council in 2000/01. It reflects the interdisciplinary nature of environmental science in which students are introduced to the broad scope of approaches to the environment, including scientific analysis of environmental phenomena, cross-cultural perspectives of values and ethics, and resource management and planning.

Over the four years of the 120 credit-hour program, students take a common core curriculum of 60 credit hours designed to provide them with the necessary skills for subsequent studies. Beginning in the second year, students choose one of three streams of specialization (Resource Management, Physical Sciences, or Biodiversity), although they are exposed to subject material from each of the other streams. The Council approved funding for one additional faculty position in this program.

University of Manitoba

- ***Aboriginal Child and Family Services Diploma (Full-time offerings) - (\$1,403,100 over six years; \$228,300 in 2002/03)***

In 2001/02, in response to the need for Aboriginal Child and Family service workers, the Council approved funding to support training of ten cohorts of 30 workers each in the Aboriginal Child and Family Services Diploma Program. This year, funding was approved to expand delivery of the program with five additional full-time offerings to be delivered over a six-year period. Four offerings will be delivered outside Winnipeg, thus allowing more flexibility in completing the program.

The three-year program consists of 60 credit hours of existing and new degree courses from three faculties and incorporates curriculum and teaching methodologies respecting the histories, cultures, and languages of Aboriginal peoples in Manitoba. Additionally, the program provides a pathway to additional post-secondary education study for those choosing to continue onto a degree or graduate school, and it is fully transferable to the Bachelor of Social Work degree.

- ***Baccalaureate Program in Respiratory Therapy - (\$143,800 over three years; \$46,500 in 2002/03) (\$328,700 transferred from the Winnipeg Regional Health Authority to UM)***

The Council approved the transfer of the diploma program from the School of Respiratory Therapy at the Health Sciences Centre to the UM School of Medical Rehabilitation. In the transfer, the program became a four-year baccalaureate program. With changes in the health care system, the role of respiratory therapist has diversified and expanded from clinical practice areas in hospitals to the community and home care health networks. With relatively few undergraduate respiratory therapy baccalaureate degree completion programs available in Canada, and none other in Manitoba, the demand for baccalaureate-trained therapists is expected to grow.

- ***Interdisciplinary Master's Program in Disability Studies - (\$145,000 over two years; \$67,000 in 2002/03)***

In 2002/03, the Council provided the University of Manitoba with funding to implement the Interdisciplinary Master's Program in Disability Studies. The program is a joint venture between the University and the Canadian Centre for Disability Studies that provides students an opportunity to pursue higher education and research in the field of disability studies.

The program is designed to facilitate the full and equal participation of people with disabilities in society, and will reach out to the disability community through research and study. Additionally, through the program, the University of Manitoba will increase its own physical and program accessibility, and become a model for other universities in the area of long-term support for persons with disabilities.

- **Partners Program – Faculty of Architecture - (\$120,000 over three years; \$40,000 in 2002/03)**

The Partners Program is the link between the Faculty of Architecture and the design professions to industry, and to various community groups. Since its inception in 1995, the program has played an important role in student education, research and development, community outreach, and public relations and marketing.

In 2000/01, funding from the Council enabled continuation of the Partners Program that resulted in many notable achievements including winning the gold medal for Best Private Sector Partnerships in Education from the Canada Council for the Advancement of Education. In 2002/03, the Council approved funding for continuation of the program that will enable it to play an ongoing pivotal role in linking the Faculty's emerging research agenda within the broader community and industry.

University of Winnipeg

- **Access Program for Aboriginal Students - (\$102,000)**

In 2002/03, the Council approved funding to implement the Access Program for Aboriginal students which includes developing an integrated, student-centred system consisting of Aboriginal community liaison, admissions counseling, transition programming, academic and personal advising, and recruitment and retention strategies. Related programming initiatives include developing an Aboriginal Student Centre and expansion of the Elders-in-Residence Program.

- **Accessibility Initiatives - (\$86,000)**

The Council approved \$86,000 in one-time only funding to support the University of Winnipeg's accessibility initiatives.

Assiniboine Community College

- **Re-allocation of funds from Swine Care Worker Certificate Program - (\$106,631) to:**
 - **Pork Production Manager Certificate Program - (\$51,070) and**
 - **Early Childhood Education Expansion by Distance Delivery - (\$55,561)**

In 1997, Assiniboine Community College received Council approval for \$106,631 to deliver two offerings of the Swine Care Worker Certificate Program. Since that time however, Pork Production evolved into a successful Technician Apprenticeship program, and the Swine Care Worker Program is no longer required. As a result, the College received Council approval to re-allocate funds from the Swine Care Worker Program to the following:

- ***Pork Production Manager Certificate Program - (\$51,070)***

In response to the demand to meet the management level needs of the pork production sector, the Council approved the re-allocation of \$51,070 toward a new management level training program for existing or aspiring swine unit managers.

- ***Early Childhood Education Expansion by Distance Delivery - (\$55,561)***

Additionally, the Council approved the re-allocation of \$55,561 to expand distance delivery of the Early Childhood Education Program from 15 to 24 Full Load Equivalent students.

Red River College

- ***Medical Laboratory Technician Program - (\$18,500)***

One-time only funding of \$18,500 was approved by the Council to assist with the costs of clinical supervision in the Medical Laboratory Technologist Program.

The following program approval did **not** require funds.

University of Manitoba

- ***Master's of Occupational Therapy***

The Council approved the Master's of Occupational Therapy Program which replaces the Bachelor of Medical Rehabilitation (Occupational Therapy) degree, beginning September 2003. To enter the program, students are to have completed a general degree in Arts or Science including required prerequisites.

The need for the new entry-level professional master's degree is based on changing trends in occupational therapy and practice, revisions in accreditation requirements, and practical considerations that require a new model of program integration to reduce the required amount of field-based experience.

The following existing programs approved in previous years received ongoing additional funding from the Strategic Programs Envelope in 2002/03.

Brandon University

- ***Psychiatric Nursing – Program Expansion - (\$20,000 in 2002/03)***

University of Manitoba

- ***Bachelor of Medical Rehabilitation (Occupational Therapy and Physical Therapy) - (\$1,705,900 over four years; \$483,000 in 2002/03)***
- ***Aboriginal Child and Family Services Diploma (Part-time offerings) - (\$201,000 over five years; \$15,200 in 2002/03)***

University of Winnipeg

- ***Bachelor of Education – Fifth Year - (\$225,000 over two years; \$120,300 in 2002/03)***

2.1.2 System Restructuring Envelope

The System Restructuring Envelope is designed to support projects that restructure some aspect of the post-secondary education system in Manitoba. Examples of projects that have accessed funds from this envelope are those that incorporated learning technologies in the delivery of programs, services that supported activities which improved Aboriginal participation rates in university and college, or initiatives that promoted the use of prior learning assessment and/or enhanced credit transferability and articulation in the post-secondary system. The Council funds System Restructuring projects for up to a maximum of three years.

A total of \$933,700 supported the following innovative restructuring projects in Manitoba's colleges and universities in 2002/03.

Brandon University

- ***Wireless Electronic Library Line - (\$36,000)***

Brandon University received one-time only funding of \$36,000 to purchase equipment and install wireless access points to implement a Wireless Electronic Library Line (WELL), the first of its kind at a library in Manitoba. The WELL will provide access to the University's library systems through wireless communication. The project will enable users of library services to access the network system from any location within the library, with fast and easy connections to research links and electronic journals on the Internet.

Collège de Saint-Boniface

- ***Internet Bank of Resources - (\$130,000 over three years; \$35,000 in 2002/03)***

To better meet the needs of teaching staff and learners, the Collège received funds to develop a website containing instructional materials, as well as administrative and support documents for those engaged in second language education.

- ***Electronic Publication of the À Vous Collection - (\$138,000 over three years; \$32,000 in 2002/03)***

The Collège received funds to publish electronically the newly created *À Vous Collection* to better meet the instructional needs of staff and students. Over the course of the project, interactive clips will be created and eventually produced on six DVD's, with the potential of being carried on the Internet.

University of Winnipeg

- ***Strategic Plan - (\$302,700)***

As part of its Strategic Planning Process, the University of Winnipeg received one-time only funds of \$302,700 to implement several functional projects including overall facilitation of the planning process, an Enrollment and Retention Study, the Space and Scheduling Project, and the Credit Transfer database.

- ***Restructuring Special Needs Programs and Delivery - (\$180,000 over three years; \$60,000 in 2002/03)***

Following a review of the Nathan Micay Special Needs Learning Resource Centre, the University of Winnipeg received funding to increase the accessibility of post-secondary education to special needs students. Specific areas of focus include reducing barriers, enhancing internal and external communications, expanding partnerships, streamlining caseloads, increasing professional development for staff, and adapting and developing new learning technologies.

Red River College

- ***Renewal of Instructional Design and Delivery - (\$49,600 in 2002/03; one-time only)***

As the third phase of a multi-phased project, Red River College received funding to create guidelines and standards for on-line product development. Establishment of standards and guidelines will support the administrative and technical requirements of on-line products such as analysis and sustainability of any on-line course or product, presentation of on-line course material, instructional design, and faculty training and support for on-line curriculum development and delivery.

Assiniboine Community College

- ***Anatomy and Physiology 2 Web-Based Delivery - (\$30,000)***

The Council approved one-time only funding for the development of Anatomy and Physiology 2 for on-line delivery through CD-ROMs and use of Internet links. This will enable learners to take both Anatomy and Physiology 1 and 2 courses on-line, thus ensuring maximum credit transferability to other post-secondary institutions. This project will also help the College increase rural community access to on-line course delivery.

2.1.3 Existing Projects Funded in Previous Years

The following existing projects received System Restructuring funding in 2002/03.

Collège de Saint-Boniface

- ***Science at Your Fingertips - (\$97,000 in total; \$34,500 in 2002/03)***
- ***Virtual Gateway to the Multimedia Market - (\$94,000 in total; \$32,000 in 2002/03)***
- ***English as a Second Language - (\$150,000 in total; \$50,000 in 2002/03)***

University of Manitoba

- ***Restructuring Manitoba Post-Secondary Library Services: Enhanced Access, Virtual Union Catalogue – Sub-Project 2 - (\$259,600 in total; \$54,800 in 2002/03)***
- ***Allied Health Program Coordinator - (\$150,000 in total; \$50,000 in 2002/03)***

University of Winnipeg

- ***Taking the Next Step: Transition Year - (\$150,000 in total; \$50,000 in 2002/03)***

Red River College

- ***Prior Learning Assessment Practitioner Training - (\$150,000 in total; \$50,000 in 2002/03)***

Keewatin Community College

- ***Eco-Tourism On-line - (\$90,000 in total; \$30,000 in 2002/03)***

2.1.4 Other Council Approved or Funded Projects

Other Council approved or funded projects in 2002/03 included the following:

Brandon University

- ***Campus Manitoba - (\$81,000 in 2002/03; \$25,000 to begin in 2003/04; Re-allocation of \$30,000)***

As part of an implementation plan for a technology refit of Campus Manitoba's (CMB) current delivery infrastructure, the Council approved \$81,000 in one-time only funds. Additionally, the Council approved \$25,000 beginning in 2003/04 to implement a regular cycle of equipment replacement to maintain delivery capacity in the future. Approval was also received for the re-allocation of \$30,000 to provide for full-time administrative assistance in the CMB Brandon central office.

Winnipeg Technical College

- ***Prior Learning Assessment and Recognition - (\$15,000)***

The Council approved a one-time only contribution of \$15,000 in partnership with Employment and Training Services to fund a Prior Learning Assessment and Recognition half-time support position at the Winnipeg Technical College.

2.1.5 The College Expansion Initiative

The College Expansion Initiative (CEI) supports the growth of Manitoba's public college system. CEI does this by working collaboratively with the four public colleges, and with the Council on Post Secondary Education.

All four institutions, Red River College, Assiniboine Community College, Keewatin Community College and École technique et professionnelle have worked with CEI to develop multi-year expansion plans. These plans capture each college's vision for a specific area of expansion that draws upon the strengths of the college.

All CEI proposals are presented to Council for approval as the Council has the authority to grant funding approval for all expansion activity.

Council approved a total of \$3,545,600 in the 2002/03 fiscal year for new and expanded college programs. An additional \$954,800 was carried over from the previous year's program approvals, bringing CEI's total investment to \$4,500,400.

The CEI programs approved by the Council in 2002/03 include the following:

Assiniboine Community College

- ***Fundamentals in Human Services Certificate - (\$114,000)***

The Fundamentals in Human Services Certificate is a 22-week program offered at Assiniboine Community College beginning in February 2003. Students in the program receive training in a variety of human service areas such as health, growth and development, learning styles, and socioeconomic diversity. Upon completion of the certificate students will be qualified to work at entry-level positions within the human service sector.

- ***Land and Water Management Diploma - (\$252,800)***

The Land and Water Management Diploma is a two-year program at Assiniboine Community College beginning in September 2003. Graduates of the program will acquire the necessary skills to effectively monitor and evaluate the quality and health of rural land and water resources. A large component of the program will also focus on natural resource sustainability and management.

- ***Telecommunications Technology (Wireless Specialization) Diploma - (\$308,300 with funding to commence in 2003/04)***

The Telecommunications Technology (Wireless Specialization) Diploma is a two-year program offered at Assiniboine Community College beginning in September 2003. First year students are trained in the foundations of telecommunications. Second year builds on the foundation, as coursework becomes concentrated on wireless technology. Telecommunications Technology graduates will be prepared for careers as engineering technologists in the telecommunications industry.

- ***Extended Office/Business Administration Integrated Diploma (Dauphin) - (\$62,200)***

The integrated Office/Business Administration Diploma is a three-year program offered at Assiniboine Community College's Parkland Campus in Dauphin. Students in the integrated program do not possess a high school diploma. The program has an extra year incorporated on the front to ensure that students are successful in the program. Upon completion of the integrated program, students obtain a diploma in Office/Business Administration and a certificate of High School completion.

- ***Business Administration Diploma - Logistics Management Specialization - (program approved with \$96,800 in 2003/04 funding)***

The Logistics Management Specialization is a new second year option for those students enrolled in Assiniboine Community College's Business Administration Diploma. Beginning in September 2003, the Logistics Management Specialization is the seventh option available to students in the Business Administration program.

Keewatin Community College

- ***New Regional Centre in Chemawawin First Nation (Easterville) - (\$175,000)***

Regional Centres deliver a community-based education strategy that deals with the north's sparse population.

- **Expanded First Nations Regional Centres - (\$225,000)**
Expanding regional delivery and community based training in the existing centres in Pimicikamak (Cross Lake), Nisichawayasihk (Nelson House) and Tataskweyak (Split Lake).
- **Educational Support Services (Thompson) - (\$60,000)**
This centre provides critical initial assessment and ongoing academic support to all Keewatin Community College students.
- **Civil Technician Certificate - (\$143,700)**
This 10-month certificate program is designed to provide the student with entry-level skills for the civil technology field. The Civil Technician Certificate is part of the Tri-College Civil/Computer Assisted Drafting Technology diploma program between Red River, Assiniboine and Keewatin Community Colleges. After completing the common first year of the certificate program, students have the option of pursuing diploma-level studies in various civil technology specializations at Red River College.
- **Economic Development Officer Diploma - (one-time program funding of \$115,000)**
Council approved one-time development funding to support the creation of a tri-college program in community economic development.

Red River College

- **Phase III Expansion of the Distance Education Division - (\$200,000)**
Over a four-year period CEI will make significant investments in Red River College's distance delivery capacity. This will allow the College to develop the internal expertise and capacity required to systematically transform its offerings into online formats.
- **Information Systems Technology (Database) Diploma - (\$222,800)**
Currently, Red River College's Diploma in Information Systems Technology (IST) contains three areas of specialization for 2nd year students: Programming, Networking and E-commerce. In March 2003, a fourth specialization in Database Management was added. Graduates of this specialization acquire the skills to integrate traditional, legacy and new information communication technologies and systems.
- **Extended Computer Analyst/Programmer(CA/P) – Information System Technology (IST) Diploma - (\$119,600)**
In an exercise to increase student success, Red River College offers an extended seventh-term on its CA/P and IST diploma programs. During the first three months of either program students take introductory level courses in the programs' core areas of concentration, e.g. programming, e-learning, math etc. The extended IST program began in December 2002, and the extended CA/P program will begin in September 2003.

- ***Early Childhood Education (ECE) Workplace Model Diploma (Cohorts Two and Three) – (\$300,400)***

Beginning in September 2003, Red River College will commence with a third intake of the Early Childhood Education (Workplace Model). As with the previous two cohorts, graduates of the third intake will obtain an ECE Level II certification. A unique element of this program is that it allows ECE workers already employed in the field to complete their Level II certification without having to leave their present employment. Students enrolled in the Workplace Model program split their time between the campus and the job site. The second cohort began in January 2003.

2.2 Policy Activities

During the year, the Council Secretariat participated in several activities related to post-secondary education policy. These activities fall into general categories related to government committees, health, prior learning assessment and recognition, northern/Aboriginal/ACCESS programs, technology, as well as those that are community-based, inter/intra-departmental, inter-provincial, and national in scope.

1. Tuition Fee Policy

Worked with Government on the policy to continue a 0% tuition fee increase at public universities and colleges for the 2002/03 academic year. This policy extended the benefit of the 2000/01 10% tuition fee reduction plan for a third year.

As part of the development of this policy, Council staff undertook research into issues of affordability of post-secondary education in Manitoba.

2. Red River College Princess Street Executive Steering Committee

Participated on the Committee managing the construction of the Red River College Princess Street Campus.

3. Minister's Committee on Qualification Recognition

Participated on this committee through the stakeholder consultation process and drafting of the final report. The Committee made recommendations to the Minister of Labour on qualification recognition of foreign credentials in Manitoba.

4. Accessibility Forum

Hosted a *Forum on Accessibility to Post-Secondary Education* jointly with the Minister of Advanced Education and Training in November 2002 that brought together over 90 representatives from the post-secondary institutions, high schools, community organizations, and government. The purpose of the forum was to discuss current initiatives, as well as explore ideas and strategies for furthering accessibility in the future. The event featured guest presentations, students and institutional panel discussions, and group participant discussion sessions. The key discussion points that evolved in response to questions presented to the small group sessions are featured in a *Final Report on the Accessibility Forum* that is available on the Council's website.

5. Health Education Liaison Group

Participated on this interdepartmental team responsible for policy direction for health-related educational programs.

6. Manitoba Nursing Advisory Council

Represented the Department of Advanced Education and Training on a province-wide council dealing with nursing education as well as with supply and demand issues.

7. The Steering Committee planning the 2003 – 5th National Conference on Prior Learning Assessment and Recognition (PLAR)

Represented Manitoba on the Canada-wide committee planning the 5th national PLAR conference to be held in October 2003 in Winnipeg.

8. The Steering Committee of the PLAR Research Project “A Slice of the Iceberg, Part II”

Represented Manitoba on a study of the long-term impact of PLAR.

9. Member of Manitoba Prior Learning Assessment Network (MPLAN)

Served on this committee that exists as a network for individuals interested in furthering PLA practice in the province.

10. Member of the committee that oversaw the implementation of the new Manitoba PLAR policy

Worked to develop the province’s PLAR policy statement and to oversee the new PLAR model, ensuring that the needs of post-secondary institutions, individuals and industry are met through the new service delivery model.

11. ACCESS Programs Working Group

Participated on the working group that manages the ACCESS Programs.

12. Northern Development Strategy Working Group

Participated on the interdepartmental group on implementation of the education component of the Northern Development Strategy.

13. Aboriginal Justice Inquiry Commission Interdepartmental Working Committee

Participated on this committee to further the recommendations of the Aboriginal Justice Inquiry Commission in the establishment of an Aboriginal Justice College/Institute.

14. Post-Secondary Education Committee on Learning Technologies

Guided the activities of the Post-Secondary Education Committee on Learning Technologies to provide support and participate in policy-making with respect to Campus Manitoba and other distributed learning activities.

15. Enhanced Student Information System (ESIS)

Provided coordination and information dissemination services between Statistics Canada, the eight institutions, the Canadian Mennonite University, and other government departments in relation to this database.

16. Youth Portal Working Group

Participated on this interdepartmental team to develop a Youth Portal showcasing the broad range of programs available for Manitoba's youth.

17. Web Advisory Committee

Participated on this interdepartmental committee that provides leadership and policy to Intranet and Internet Developments within the Departments of Education and Youth and Advanced Education and Training.

18. Council of Ministers of Education, Canada (CMEC) On-Line Working Group, Post-Secondary Education Expectations Project, and the Credit Transfer Working Group

Represented Manitoba on these three CMEC committees.

19. Community Economic Development Training Program Working Group

Participated with a community working group to develop a training program on community development and community economic development for practitioners and others interested in working in this field.

20. Community Economic Development Committee of Cabinet Interdepartmental Committee

Participated on this committee as a representative of Advanced Education and Training to further the application of community economic development principles in government departments.

21. Canadian Millennium Pilot Programs

Worked with Manitoba Advanced Education and Training and Manitoba Education and Youth on developing pilot programs focusing on research into student transitions from high school to post-secondary education.

22. Sustainable Development Regulation

Worked with the Manitoba Departments of Education and Youth, Health, Intergovernmental Affairs and Conservation to develop a draft regulation that would see self-governed agencies, such as colleges and universities, implement sustainable development into their processes. The multi-department working group consulted with

post-secondary education institutions, municipalities, regional health authorities, and school divisions in the development of the draft regulation. The draft regulation focuses on financial management and procurement guidelines that will ultimately be integrated into the internal processes of the self-governed agencies.

23. Inter-Provincial Training Agreements

Administered Inter-Provincial Training Agreements for Veterinary Medicine with the University of Saskatchewan and the other western provinces, for Optometry with the University of Waterloo and Ontario, and for Occupational Therapy with the Province of Saskatchewan and the University of Manitoba.

Served on the Advisory Committee for the Western College of Veterinary Medicine.

24. Member of Committee to Review Core Competencies of Policy Analysts

Participated as a member of this committee to develop a set of generic skills and abilities of policy analysts and to better understanding their role and function in the public policy process.

25. Child Care Education Program Approval Committee (CCEPAC)

Responsible for providing support and links to government.

26. Memberships on National Organizations

Served as a member on the Canadian Association of University Business Officers (CAUBO), the Canadian Institutional Research Planning Association (CIRPA), and the Institute of Public Administration of Canada (IPAC).

2.3 Finance

Estimates Process

2.3.1 Operating Budgets

The annual Estimates process for the universities and community colleges commences in June of each year. At that time, the Council requests that institutions review the financial requirements for the following fiscal year and submit an Estimates request for Council's review. The Estimates information is requested in a format that allows for comparative analysis of institutions. In this way, Council can make informed judgments about the requirements of each institution when formulating its recommendations to Government.

Institutions are requested to provide a base level budget with explanations for increases and a detailed assessment of impacts, as well as information related to enrollment levels and staffing, and status reports on previously funded new programs and System Restructuring grants.

The budget submissions are received in late September, at which time the Council reviews the individual submissions and the analyses of the financial requirements prepared by Council staff. Following this review, Council members meet with each institution separately so that the institution may present its budget request and provide additional information to Council.

Following the meetings with the colleges and universities, the Council develops a presentation for the Minister of Advanced Education and Training, recommending funding levels for the post-secondary education system. This is based on the information provided by the colleges and universities and Council's view of funding requirements. The Minister reviews the presentation and then makes recommendations to Government. Final funding levels are determined and communicated following the budget announcement in the spring. At that time, Council finalizes its allocation of available funds by institution and the colleges and universities are advised.

2.3.2 Major Capital

The annual Estimates process for Major Capital for the universities and community colleges also commences in June of each year. At that time, the Council requests that institutions review the major capital requirements for the following fiscal year and submit the Estimates request.

The Major Capital requests are submitted by the community colleges, and are forwarded to the Department of Transportation and Government Services (TGS), which owns the buildings and has responsibility for funding Major Capital projects. Community college projects are considered by TGS concurrently with the requests from other government departments. Funding decisions are communicated to the Council and the community colleges when the budget is announced in the spring.

The Council has responsibility for approving capital projects and distributing major capital grants at the universities only. In 1998/99, Council implemented a new process for ranking major capital project requests of the universities. This process involved engaging TGS with its technical expertise to review the major capital requirements at the universities and to develop a plan, including budget and scheduling, to address the most critical requirements at the universities. When the major capital requests are received by the Council in July, the submissions are forwarded to TGS for review and analysis. TGS prepares a schedule that ranks the major capital projects that Council considers when allocating the available funding for Major Capital projects to the universities.

2.3.3 Projects

This process has proven to be very successful in identifying the projects that require immediate attention and in accessing additional funds from Government. Some of the major projects funded in 2002/03 included:

- **Roofing Program**

Continuation of a multi-year program to replace and upgrade the roofing systems at the universities of Manitoba, Winnipeg and Brandon. Many roofs on campuses have outlived their useful life resulting in serious roof leaks causing damage to building interiors, damaged equipment and computers, occupant discomfort, and in many cases, damage or destruction of occupants paperwork and belongings. The leaking roofs have insufficient insulation and/or roof membranes that have been broken down completely or are in an advanced state of disintegration.

University of Manitoba

- **Fort Garry and Bannatyne Chiller System**

Continuation of funding to replace the University's large central chiller units in accordance with the Montreal Protocol that terminated the production of refrigerants used by the University.

University of Winnipeg

- **CFC Removal**

Replacement of mechanical units to comply with legislation eliminating the use of ozone-depleting chemicals.

Brandon University

- **Sanitary Piping**

Deterioration through normal wear and sudden leaks in water and sewage piping due to corrosion and erosion has necessitated replacement of piping.

Collège de Saint-Boniface

- **Student Centre**

The final instalment to fund a Student Centre on campus was provided. The project was cost-shared equally between Heritage Canada and COPSE, with Collège de Saint-Boniface providing 10% of the funding.

2.3.4 New Major Capital Funding Initiatives

In 2000/01, the Government approved additional funding for major capital at the University of Manitoba. This year, COPSE made the third instalment of \$4 million for the University's Capital Campaign, bringing the total funding provided to \$16 million. The Government had previously committed \$40 million in additional funding to be combined with \$10 million in existing funding to be matched by the University over a five-year period for major high priority capital upgrade, replacement and/or renovation projects.

2.4 Accountability

The Council maintains accountability for the post-secondary education sector in the following ways:

Indicators Project

As part of the developing accountability framework in the Manitoba post-secondary system, indicators are being developed in consultation with the public universities and colleges. These indicators are designed to provide the Council on Post-Secondary Education with broad information relating to the post-secondary system's progress towards the five Priorities for Advanced Education and Training established by the Minister of Advanced Education and Training.

The Council and the post-secondary institutions are working towards the development of indicators of student outcomes, consistent with the first [Priority for Advanced Education and Training](#), "Improve success rates in all programs and institutions." The first set of indicators will focus on graduation and attrition in the post-secondary system.

Program Costing

As another part of the developing accountability framework in the Manitoba post-secondary system, a common program costing methodology has been developed in consultation with Manitoba's public colleges and universities and the Apprenticeship Branch of Education and Youth. This methodology employs common definitions, procedures and reporting formats to allow for better comparative analysis of financial data from public universities and colleges in the province. Data is collected annually from public universities and colleges.

Manitoba Graduate Survey

Manitoba participated in the 2002 National Graduate Survey conducted by Statistics Canada. University and college graduates from the year 2000 were interviewed in the summer of 2002. Preliminary survey results are expected in late 2003/early 2004.

Statistical Compendium

In cooperation with the colleges and universities, a Statistical Compendium for Manitoba's post-secondary institutions has been developed. The Compendium contains data on student enrollments, graduates, programs, tuition fees, etc. in the post-secondary education system. A CD-ROM containing the Compendium is enclosed with this report.

Annual Reports

As required by *The Council on Post-Secondary Education Act*, the Council must prepare and submit to the Minister of Advanced Education and Training an annual report of its operations, including the audited financial statements, within six months following the end of the fiscal year.

The universities and colleges are required to prepare and submit an annual report of operations including the audited financial statements to the Council on Post-Secondary Education and to the Minister of Advanced Education and Training. These reports are required within six months for the universities and within four months for the colleges, following the end of each fiscal year. Comprehensive financial plans, budgets, statistical information, status reports for new programs, and other funding approved by the Council are also required.

As required by *The Colleges Act*, the colleges must prepare an annual final budget prior to the beginning of each fiscal year. The Colleges must also publish an annual academic report that includes student information on enrollment, attrition, graduation, and graduate employment placement in accordance with the guidelines provided.

These documents are analyzed throughout the year by the Council Secretariat and information is utilized to present funding requests to Government and to report on the activities of the post-secondary institutions in Manitoba.

Report on Sustainable Development Activities and Accomplishments

During 2002/03, Council staff co-chaired a working group with other Government departments that worked with colleges and universities to develop a draft regulation providing guidelines for sustainable procurement and financial management. In a series of consultations, draft wording was developed to meet the requirements of Section 15 of *The Sustainable Development Act*. Once the regulation is approved by Government, Council staff will continue to work with colleges and universities on issues of implementation.

Council staff also participated in the Education, Training and Communication Working Group, developing ways to ensure that the principles of sustainable development are known and understood by members of the two education departments, and integrated into everyday practices.

Chapter III

Audited Financial Statements of the Council on Post-Secondary Education

**For The Year Ended March 31, 2003
Winnipeg, Manitoba, Canada**

THE COUNCIL ON POST-SECONDARY EDUCATION

Responsibility for Financial Statements

The management of the Council on Post-Secondary Education is responsible for the financial reporting process that produces the financial statements and accompanying notes. The financial statements are prepared in accordance with Canadian generally accepted accounting principles.

The Council is responsible for overseeing management's performance of its financial reporting responsibilities. The statements are examined by the Auditor General of Manitoba, whose opinion is included herein.

In order to fulfil this responsibility, management maintains systems of internal control over the financial reporting process designed to provide assurance that relevant and reliable financial information is produced.

Original Signed by:

Margaret McDonald, CGA
Chief Financial Officer

Original Signed by:

Louise Gordon
A/Chief Executive Officer

July 4, 2003
Winnipeg, Manitoba



Office of the Auditor General

500 - 330 Portage Avenue
Winnipeg, Manitoba
CANADA R3C 0C4

Auditors' Report

To the Legislative Assembly of Manitoba, and
To The Council on Post-Secondary Education

We have audited the statement of financial position of The Council on Post-Secondary Education as at March 31, 2003 and the statements of revenues and expenditures and changes in net assets for the year then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of The Council on Post-Secondary Education as at March 31, 2003 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Original Signed by:

Office of the Auditor General

Winnipeg, Manitoba
July 4, 2003

THE COUNCIL ON POST-SECONDARY EDUCATION

Statement of Financial Position
For the year ended March 31, 2003

ASSETS	2003	2002
Current Assets:		
Cash on hand and in bank	\$ 517,285	\$ 399,953
Accounts Receivable	11,846	19,879
	<u>529,131</u>	<u>419,832</u>
Long-term receivable- Province of Manitoba (Note 4)	1,046,339	942,644
Capital Assets-net (Notes 3, 9)	<u>53,502</u>	<u>65,889</u>
Total Assets	<u><u>\$ 1,628,972</u></u>	<u><u>\$ 1,428,365</u></u>
LIABILITIES		
Current Liabilities:		
Accounts payable & accrued liabilities	\$ 84,231	\$ 89,181
Grants payable	6,518	2,973
	<u>90,749</u>	<u>92,154</u>
Long-term liabilities:		
Provision for employee severance benefits	89,430	101,847
Provision for employer's share of employees' pension benefits (Note 5)	942,198	838,503
	<u>1,031,628</u>	<u>940,350</u>
Total liabilities	<u>1,122,377</u>	<u>1,032,504</u>
Net Assets - Post-Secondary Grants Fund	<u>506,595</u>	<u>395,861</u>
	<u><u>\$ 1,628,972</u></u>	<u><u>\$ 1,428,365</u></u>

THE COUNCIL ON POST- SECONDARY EDUCATION

Statement of Revenues and Expenditures
For the year ended March 31, 2003

	2003			2002
	Operating	College Expansion Initiative	Total	Total
Revenues:				
Province of Manitoba Grants:				
Department of Advanced Education	\$358,201,995	\$15,193,178	\$373,395,173	\$359,466,220
Interest Income	13,535	-	13,535	21,605
Total revenues	358,215,530	15,193,178	373,408,708	359,487,825
Expenditures:				
Operating grants	318,174,360	-	318,174,360	311,056,800
Support programs	1,805,660	-	1,805,660	2,083,153
College Expansion Initiative grants	-	14,975,400	14,975,400	10,348,000
Post Secondary Strategic grants	2,080,464	-	2,080,464	1,606,600
Equipment & Renovations grants	6,245,600	-	6,245,600	6,045,600
Major Capital grants	8,975,000	-	8,975,000	9,625,000
Access grants	5,496,900	-	5,496,900	5,290,500
Tuition Rebate grants	11,529,783	-	11,529,783	11,028,314
Inter-Provincial Training Agreement	2,748,171	-	2,748,171	1,228,965
Administrative and other, Schedule 1	1,041,495	225,141	1,266,636	1,151,786
Total Expenditures	358,097,433	15,200,541	373,297,974	359,464,718
Revenues over (under) expenditures	\$ 118,097	\$ (7,363)	\$ 110,734	\$ 3,107

THE COUNCIL ON POST-SECONDARY EDUCATION

Statement of Changes in Net Assets - Post-Secondary Grants Fund
For the year ended March 31, 2003

	2003			2002
	Invested in Capital Assets	Unrestricted Net Assets	Total	Total
Balance, Beginning of Year as previously stated	\$ -	\$329,972	\$329,972	\$292,469
Restatement of Prior Year (Note 3)	65,889	-	65,889	80,285
Balance, Beginning of Year as Restated	65,889	329,972	395,861	372,754
Excess (deficiency) of Revenues over Expenditures	(13,133)	123,867	110,734	23,107
Investment in Capital Assets	746	(746)	-	-
Balance, End of Year	<u>\$53,502</u>	<u>\$453,093</u>	<u>\$506,595</u>	<u>\$395,861</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Schedule of Administrative and Other Expenditures
For the year ended March 31, 2003

	2003			2002
	Operating	College Expansion Initiative	Total	Total
Accessibility Forum	\$ 2,969	\$ -	\$ 2,969	\$ -
Amortization	10,740	2,393	13,133	14,396
Automobile and travelling	31,375	5,567	36,942	38,684
Computer operating and lease costs	54,000	10,905	64,905	68,981
Consultation-Winnipeg	-	2,250	2,250	1,276
COPSE review and expenditures	30,281	-	30,281	-
Course and membership fees	3,382	2,357	5,739	5,867
Furniture and equipment	5,077	3,199	8,276	7,407
Meetings-Council	4,831	-	4,831	8,000
Miscellaneous Grants	42,135	-	42,135	34,320
Office rental	36,045	11,400	47,445	46,826
Postage and telephone	12,500	2,910	15,410	15,496
Printing and stationery supplies	8,606	2,834	11,440	20,791
Professional fees	17,325	-	17,325	22,884
Remuneration for Council members	25,236	-	25,236	21,604
Repairs & maintenance	152	-	152	510
Salaries and employee benefits	707,597	180,720	888,317	825,322
Subscriptions and books	3,091	-	3,091	3,765
Summit-North	-	-	-	3,752
Sundry	46,153	606	46,759	11,905
Total administrative & other expenditures	\$ 1,041,495	\$ 225,141	\$ 1,266,636	\$ 1,151,786

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements
for the year ended March 31, 2003

1. Nature of Operations

The Council on Post-Secondary Education was established by an Act of the Legislature passed in 1997 and is composed of 11 members appointed by the Lieutenant-Governor-in-Council.

The Universities Grants Commission Act was repealed effective April 28, 1997 by the Council on Post Secondary Education Act.

The Council on Post-Secondary Education Act provided that the University Grants Fund be continued as the Post-Secondary Grants Fund. All assets and liabilities of the Universities Grants Commission were transferred to the Council on Post-Secondary Education.

Primarily, the Council on Post-Secondary Education provides funding to Manitoba's universities and community colleges for approved programs and capital projects from funds received from the Province of Manitoba.

The College Expansion Initiative provides funding to increase enrollment in diploma and certificate programs at Manitoba's community colleges. For financial reporting purposes, Revenues and Expenditures for the Initiative have been segregated.

2. Significant Accounting Policies

A. Basis of Accounting

The Council on Post-Secondary Education's annual financial statements are prepared in accordance with Canadian generally accepted accounting principles.

B. Grant Expenditures

Operating, equipment and renovations, tuition rebate, Access, and strategic initiatives grants reflect expenditures to Manitoba universities and community colleges for annual operations. These grants are funded on the basis of scheduled payments to meet the operating requirements of the universities and community colleges. Operating grants are also provided to private religious colleges and to the Winnipeg Technical College.

Major capital grants based on shared cost agreements are funded on a reimbursement basis. The university must first incur eligible costs as defined in the terms of the agreement, which the Council then reimburses.

Major capital grants to universities that are discretionary grants are funded when the university has met the eligibility criteria and fulfilled the conditions set out by the Council.

C. Revenue Recognition

Revenue is recognized as funds are drawn from Province of Manitoba appropriations.

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements for the year ended March 31, 2003

D. Vacation and Severance Benefits

Employees of the Council are entitled to vacation and severance benefits in accordance with the terms of the collective agreement. The liability for vacation and severance benefits is recorded based on the Council's best estimates.

E. Employer's Share of Employees' Pension Benefits

Employees of the Council are pensionable under the Civil Service Superannuation Act. The Council accrues a provision for the liability for the employer's share of employee pension benefits, including future cost of living adjustments, based on an actuarial report.

F. Capital Assets

Capital Assets are recorded at cost. Amortization is provided on a straight-line basis over the assets' estimated useful life, in accordance with the Province of Manitoba guidelines, as follows:

Furniture	10 years
Leasehold Improvements	10 years
Computer Software	4 years
Machinery and Equipment	10 years
Computer Equipment	4 years

G. Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements and the reported amounts of revenues and expenditures during the period. Actual results could differ from these estimates.

H. Financial Instruments

The Council on Post-Secondary Education's financial instruments consist of cash, accounts receivable, accounts payable, accrued liabilities and grants payable. Unless otherwise noted, it is management's opinion that the Council is not exposed to significant interest, currency or credit risks arising from these instruments. The fair value of these financial instruments approximates their carrying values.

3. Change in Accounting Policy

The Council on Post-Secondary Education changed its accounting policy to reflect the capitalization of tangible capital assets. This change in policy has been accounted for retroactively to April 1, 2002. This change in accounting policy has had the effect of decreasing revenues over expenditures reported at March 31, 2003 by \$12,387 (2002 - \$14,396) and increasing the capital asset balance and net assets - Post-Secondary Grants Fund balance at March 31, 2003 by \$53,502 (2002 - \$65,889).

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements for the year ended March 31, 2003

4. Long-term Receivable – Province of Manitoba

A portion of the long-term receivable from the Province of Manitoba is for severance benefits accumulated by COPSE employees to March 31, 1998. The opening severance pay liability balance as at April 1, 1998 of \$104,141 was completely offset by a long-term receivable from the Province of Manitoba. There are no terms of repayment for this receivable, and the amount will remain fixed at \$104,141.

The remaining portion of the long-term receivable from the Province of Manitoba represents the employer's share of employees' pension benefits as at March 31, 2003 of \$942,198 (2002 - \$838,503). The Province of Manitoba will pay the employer's share of employees' pension benefits as they become due.

5. Provision for Employer's Share of Employees' Pension Benefits

	2003	2002
Balance at beginning of year	\$ 838,503	\$ 749,528
Experience gain	25,072	-
Benefits accrued	56,652	64,701
Interest accrued on benefits	64,108	58,102
Benefits paid	<u>(42,137)</u>	<u>(33,828)</u>
Balance at end of year	<u>\$ 942,198</u>	<u>\$ 838,503</u>

An actuarial valuation of the pension obligations as at December 31, 2001 was conducted by Ellement & Ellement Ltd., Consulting Actuaries. The key actuarial assumptions were a rate of return of 7.25% (1998 – 7%), 2.75% inflation (1998 – 3%), salary rate increases of 4.5% (1998 – 4.5%) and post retirement indexing at 2/3 of the inflation rate. The entry age normal actuarial cost method was used and the liabilities have been extrapolated to March 31, 2003 using a formula provided by the actuary.

6. Economic Dependence

The Council is economically dependent on the Province of Manitoba for its funding.

7. Cash Flows Statement

The financial statements of the Council do not include a Statement of Cash Flows. In the opinion of management, a Statement of Cash Flows would not provide significant additional disclosure.

8. Related party transactions

In addition to those related transactions disclosed elsewhere in these financial statements, the Council on Post-Secondary Education is related in terms of common ownership to all Province of Manitoba created departments, agencies and Crown corporations. The Council on Post-Secondary Education enters into transactions with these entities in the normal course of business.

THE COUNCIL ON POST-SECONDARY EDUCATION

Notes to Financial Statements
for the year ended March 31, 2003

9. Capital Assets, Net of Accumulated Amortization

	<u>2003</u>		<u>Net Book</u>	<u>2002</u>
	<u>Cost</u>	<u>Acc. Amort</u>	<u>Value</u>	<u>Net Book</u>
				<u>Value</u>
Furniture	\$ 63,388	\$ 30,878	\$ 32,510	\$ 38,848
Leasehold Improvements	17,393	5,834	11,559	13,299
Computer Software	3,000	2,625	375	1,125
Machinery and Equipment	11,095	4,556	6,539	6,865
Computer Equipment	<u>19,763</u>	<u>17,244</u>	<u>2,519</u>	<u>5,752</u>
	<u>\$ 114,639</u>	<u>\$ 61,137</u>	<u>\$ 53,502</u>	<u>\$ 65,889</u>

10. Commitments

The Council on Post-Secondary Education has approved funding as listed below:

	<u>Approved</u>	<u>Expended</u>	<u>Outstanding</u>
			<u>Commitments</u>
Capital:			
University of Manitoba			
Capital Campaign	40,000,000	16,000,000	24,000,000
Chiller System – Fort Garry Campus	19,000,000	11,346,500	7,653,500
Chiller System – Bannatyne Campus	<u>955,000</u>	<u>829,300</u>	<u>125,700</u>
Total	<u>\$ 59,955,000</u>	<u>\$ 28,175,800</u>	<u>\$ 31,779,200</u>

Future funding commitments were also approved for the following new programs:

College Expansion Initiative	\$ 5,058,300
System Restructuring Envelope	551,000
Strategic Program Envelope	<u>1,489,200</u>
Total	<u>\$ 7,098,500</u>

11. Comparative figures

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.

Chapter IV

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenditures (Unaudited)
For the year ended March 31, 2003

	<u>2003</u>	<u>2002</u>
Universities Grants		
1. Operating		
University of Manitoba	\$ 188,269,230	\$ 184,163,335
University of Winnipeg	29,859,646	29,177,246
Brandon University	19,632,312	19,175,512
Collège de Saint-Boniface	6,104,500	6,017,000
Mennonite College Federation	2,663,600	2,640,000
Providence College & Seminary	1,242,100	1,242,100
Wm. & Catherine Booth College	368,600	368,600
Steinbach Bible College	<u>230,000</u>	<u>230,000</u>
	\$ 248,369,988	\$ 243,013,793
First Claims		
University of Manitoba	\$ 324,830	\$ 549,065
University of Winnipeg	40,054	40,054
Brandon University	<u>216,588</u>	<u>216,588</u>
	\$ 581,472	\$ 805,707
Support Programs		
Campus Manitoba	\$ 1,005,400	\$ 906,300
Visually Impaired	82,121	86,853
University College of the North Consultation	72,139	-
University of Manitoba- Centre of Excellence in Logistics and Supply Chain Management	-	100,000
University of Manitoba – Computer Science	<u>646,000</u>	<u>990,000</u>
	\$ 1,805,660	\$ 2,083,153
Total Operating Grants – Universities		
University of Manitoba	\$ 188,594,060	184,712,400
University of Winnipeg	29,899,700	29,217,300
Brandon University	19,848,900	19,392,100
Collège de Saint-Boniface	6,104,500	6,017,000
Mennonite College Federation	2,663,600	2,640,000
Providence College & Seminary	1,242,100	1,242,100
William & Catherine Booth College	368,600	368,600
Steinbach Bible College	230,000	230,000
Support Programs	<u>1,805,660</u>	<u>2,083,153</u>
	<u>\$ 250,757,120</u>	<u>\$ 245,902,653</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenditures (Unaudited)
For the year ended March 31, 2003

	<u>2003</u>	<u>2002</u>
2. Capital Funds		
(a) Equipment and Renovations		
University of Manitoba	\$ 3,020,000	\$ 2,820,000
University of Winnipeg	550,000	550,000
Brandon University	330,000	330,000
Collège de Saint-Boniface	100,000	100,000
	<u>\$ 4,000,000</u>	<u>\$ 3,800,000</u>
(b) Major Capital Projects		
University of Manitoba	\$ 6,860,870	\$ 8,145,863
University of Winnipeg	491,400	1,145,337
Brandon University	452,730	333,800
Collège de Saint-Boniface	1,170,000	-
	<u>\$ 8,975,000</u>	<u>\$ 9,625,000</u>
Total Capital Grants		
University of Manitoba	\$ 9,880,870	\$ 10,965,863
University of Winnipeg	1,041,400	1,695,337
Brandon University	782,730	663,800
Collège de Saint-Boniface	1,270,000	100,000
	<u>\$ 12,975,000</u>	<u>\$ 13,425,000</u>
3. Strategic Initiatives – Universities		
University of Manitoba	\$ 844,800	\$ 680,100
University of Winnipeg	721,000	320,000
Brandon University	116,000	170,000
Collège de Saint-Boniface	183,500	116,500
	<u>\$ 1,865,300</u>	<u>\$ 1,286,600</u>
4. Access Grants		
University of Manitoba	\$ 2,125,300	\$ 2,045,500
University of Winnipeg	579,800	558,000
Brandon University	1,406,600	1,353,800
Collège de Saint-Boniface	-	-
	<u>\$ 4,111,700</u>	<u>\$ 3,957,300</u>
5. Tuition Rebate Grants		
University of Manitoba	\$ 7,220,616	\$ 7,075,146
University of Winnipeg	1,901,653	1,574,836
Brandon University	900,258	822,223
Collège de Saint-Boniface	193,054	174,924
	<u>\$ 10,215,581</u>	<u>\$ 9,647,129</u>
Total Universities Grants	<u>\$ 279,924,701</u>	<u>\$ 274,218,682</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenditures (Unaudited)
For the year ended March 31, 2003

	<u>2003</u>	<u>2002</u>
Community Colleges Grants		
1. Operating		
Assiniboine Community College	\$ 12,804,300	\$ 12,613,200
Keewatin Community College	11,090,000	10,863,100
Red River College	42,411,600	40,885,300
École technique et professionnelle	1,560,000	1,533,000
Winnipeg Technical College	500,000	500,000
Inter-Universities North	<u>857,000</u>	<u>842,700</u>
	\$ 69,222,900	\$ 67,237,300
2. Capital Funds		
(a) Equipment and Renovations		
Assiniboine Community College	\$ 598,200	\$ 598,200
Keewatin Community College	428,800	428,800
Red River College	<u>1,218,600</u>	<u>1,218,600</u>
	\$ 2,245,600	\$ 2,245,600
3. College Expansion Initiative		
Assiniboine Community College	\$ 3,117,100	\$ 2,378,300
Keewatin Community College	1,743,200	1,031,300
Red River College	9,675,100	6,843,200
École technique et professionnelle	<u>440,000</u>	<u>95,200</u>
	\$ 14,975,400	\$ 10,348,000
4. Strategic Initiatives – Colleges		
Assiniboine Community College	\$ 52,100	\$ 85,000
Keewatin Community College	30,000	100,000
Red River College	118,064	135,000
Other – Prior Learning Assessment & Recognition	<u>15,000</u>	<u>-</u>
	\$ 215,164	\$ 320,000

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenditures (Unaudited)
For the year ended March 31, 2003

	<u>2003</u>	<u>2002</u>
5. Access Grants		
Assiniboine Community College	\$ -	\$ -
Keewatin Community College	706,700	680,200
Red River College	678,500	653,000
École technique et professionnelle	-	-
	<u>\$ 1,385,200</u>	<u>\$ 1,333,200</u>
6. Tuition Rebate Grants		
Assiniboine Community College	\$ 242,782	\$ 220,220
Keewatin Community College	123,251	113,442
Red River College	909,066	1,011,266
École technique et professionnelle	39,103	36,257
	<u>\$ 1,314,202</u>	<u>\$ 1,381,185</u>
Total College Grants	<u>\$ 89,358,466</u>	<u>\$ 82,865,285</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Grant Expenditures (Unaudited)
For the year ended March 31, 2003

	<u>2003</u>	<u>2002</u>
Access Program Grants		
University of Manitoba		
University of Manitoba Access Program		
- North and South	\$ 223,500	\$ 215,100
Special Pre-Medical Studies Program	351,100	337,900
Professional Health Program	93,100	89,600
Northern Bachelor of Social Work	673,300	648,000
Winnipeg Education Centre - Social Work Program	464,200	446,800
Engineering Access Program	<u>320,100</u>	<u>308,100</u>
	\$ 2,125,300	\$ 2,045,500
University of Winnipeg		
Integrated Student Support Services	\$ 140,000	\$ 134,700
Winnipeg Education Centre	<u>439,800</u>	<u>423,300</u>
	\$ 579,800	\$ 558,000
Brandon University		
Brandon University Northern Teacher Education Program	<u>\$ 1,406,600</u>	<u>\$ 1,353,800</u>
Total Universities Access Programs	\$ 4,111,700	\$ 3,957,300
Red River College		
Community College Access Program		
- North and South	\$ 303,800	\$ 292,400
Southern Nursing Program	<u>374,700</u>	<u>360,600</u>
	\$ 678,500	\$ 653,000
Keewatin Community College		
Access The Pas	\$ 262,300	\$ 252,500
Access Nursing Preparation Year	<u>444,400</u>	<u>427,700</u>
	\$ 706,700	\$ 680,200
Total Colleges Access Programs	\$ 1,385,200	\$ 1,333,200
Total Access Grants	<u>\$ 5,496,900</u>	<u>\$ 5,290,500</u>

THE COUNCIL ON POST-SECONDARY EDUCATION

Inter-Provincial Training Agreements (Unaudited)
For the year ended March 31, 2003

	<u>2003</u>	<u>2002</u>
University of Saskatchewan		
Veterinary Medicine	\$ 2,682,192	\$ 1,156,170
University of Waterloo		
Optometry	65,979	72,795
University of Manitoba		
Occupational Therapy	66,195	84,993
Funding provided by Province of Saskatchewan	<u>(66,195)</u>	<u>(84,993)</u>
	<u>-</u>	<u>-</u>
 Total Inter-Provincial Training Agreements	 <u>\$ 2,748,171</u>	 <u>\$ 1,228,965</u>

Chapter V

A Summary of Enrollment and Graduation in the Manitoba Post-Secondary Education System

I. 2002/2003 University Enrollment

Full-time Students	26,235
Part-time Students	21,877
Total	48,112

II. 2002/2003 Community College Enrollment

Full-time Students	12,556
Part-time Students	1,306
Total	13,862

III. 2002/2003 University Graduates

Bachelor Degree	4,656
Master's Degree	523
Doctoral Degree	87
Medicine & Dentistry	131
Certificate / Diploma	255
Total	5,652

IV. 2002/2003 Community College Graduates

Diploma	1,812
Certificate	2,485
Total	4,297

Note: These statistics represent all aspects of post-secondary education in Manitoba for both the Universities and Colleges. The university numbers include regular undergraduate and graduate programs. The college programs include regular programs and apprenticeship. Continuing Education, Distance Education, and Contract Training are not included in the college figures.

Chapter VI

Membership of the Council on Post-Secondary Education

The Council on Post-Secondary Education is composed of eleven members appointed by the Lieutenant Governor in Council for a term not exceeding three years. Each member may be re-appointed for one additional term.

The Council members for the period of April 2002 to March 2003 were:

Donald Robertson, LL.D. (Chair)	Winnipeg
Muriel Smith, M.Ed. (Vice-Chair)	Winnipeg
Lucille Bruce, B.Ed., Post-Baccalaureate Cert. in Ed.	Winnipeg
William Dumas, B.Ed.	Thompson
Linda Jolson, B.A.	Winnipeg
Rita Lécuyer, M.Ed.	Winnipeg
Christopher Macdonald, Ph.D.	Brandon
Kenneth McKay, Ph.D.	Birch River
Christine Melnick, M.L.I.S.	Winnipeg
Dolores Samatte, B.Ed.	Cranberry Portage
David Turner, Ph.D.	Winnipeg

Secretariat of the Council on Post-Secondary Education

Louise Gordon, M.S.W.	A/Executive Director
Susan Deane, M.S.W.	Program Coordinator (as of January 2003)
Margaret McDonald, CGA	Financial Officer
Daniel Smith, M.A.	Senior Policy Analyst
Kim Browning, M.Ed.	Policy Analyst
Carlos James, B.A.	Policy Analyst (to December 2002)
Leanne Matthes, M.A.	Policy Analyst (on Secondment to the Council as of June 2002)
Tammy Harper, B.A.	Statistician
Dee Conway	Administrative Assistant
Sandra Brabant	Accounting Clerk
Dorothy Schlamp	Secretary (to mid-September 2002)
Tammera Edie	Secretary (as of mid-September 2002)