Preface

Report Structure

The Annual Report is organized in accordance with the departmental appropriation structure, which reflects the departments’ authorized votes approved by the Legislative Assembly. The Report includes information at the main and sub-appropriation levels relating to the departments’ objectives, actual results achieved, financial performance and variances, and presents a five-year historical table showing the departmental expenditures and staffing. In October 2002, the departments of Education, Training and Youth and Advanced Education were re-organized into Education and Youth and Advanced Education and Training. A single Deputy Minister reports to both Ministers. Expenditure and revenue variance explanations previously contained in the Public Accounts of Manitoba are now provided in the Annual Report.

Mandate

Manitoba Advanced Education and Training is charged with the responsibility of setting priorities and allocating funds to the province’s post-secondary institutions and to skills development and training initiatives. The Department is also responsible for providing policy direction on administrative matters of the education and training system under authority of the following Acts of the Consolidated Statutes of Manitoba.

- The Apprenticeship and Trades Qualifications Act
- The Brandon University Act
- The Colleges Act
- The Council on Post-Secondary Education Act
- The Department of Labour Act
  (as it applies to certain training programs)
- The Student Aid Act
- The University of Manitoba Act
- The University of Winnipeg Act
- The Private Vocational Schools Act

In addition to identifying broad educational and skills development goals, the Department is responsible for the overall legislative and regulatory structure governing the advanced education and training system.

The Department works with school divisions, colleges, universities and other educational and training bodies to ensure that all Manitobans have access to high quality education and training.

Manitoba Advanced Education and Training represents the province in negotiations with other provincial/territorial governments and the federal government and participates in meetings related to education and training with a variety of governmental and non-governmental groups.

Mission

The mission of Manitoba Advanced Education and Training is to provide access to relevant education and training that is of high quality, affordable, available and responsive. An educated citizenry and a skilled and adaptable workforce are considered Manitoba’s most important assets in a knowledge-intensive society. All citizens should have the opportunity to develop their individual potential and contribute to the economic, social and cultural life of Manitoba in a global context.
The advanced education and training sectors comprise the following elements:

- post-secondary education;
- training and continuing education supported by public funds; and
- training and continuing education supported by other than public funds (e.g., provided by employers or professional groups).

Manitoba Advanced Education and Training is committed to focusing on five primary goals to achieve its mission. These goals are:

- to improve success rates in all programs and institutions;
- to expand the range of people served;
- to better integrate and support knowledge and skill development within economic and social priorities;
- to build the capacity of institutions and the community to support learning; and
- to build partnerships within and across sectors.

In carrying out its mission, the Department is guided by the following principles:

- Excellence
- Equity
- Openness
- Responsiveness
- Choice and individual responsibility
- Relevance
- Integration
- Accountability

**Responsibilities**

The primary responsibility of Manitoba Advanced Education and Training is to facilitate the improvement of learning at the post-secondary and skills training levels. Emphasis is placed upon enhancing learner performance, delineating roles and responsibilities across the education and training systems, and facilitating the development and sharing of new knowledge.

The overall responsibilities of the Minister include:

- setting strategic direction for post-secondary education and skills development, and articulating appropriate legislative and regulatory structures;
- setting priorities for, and allocating funds to, post-secondary education and to skills development and training initiatives;
- providing leadership in labour force development in partnership with Manitoba business and industry and other relevant provincial departments;
- working in cooperation with school divisions, colleges, universities and other educational and training institutions and organizations to ensure that all Manitobans have access to high quality education and training; and
- representing the province in negotiations with the federal and other governments, and participating in meetings related to education and training with a variety of public and private sector organizations.

**Programming and Services Overview**

For the year ending March 31, 2003, the programs and services are budgeted under six main appropriations: Administration and Finance, Support for Universities and Colleges, Manitoba Student Aid and Manitoba Student Loan Service Bureau, Training and Continuing Education, Capital Grants, and Amortization and Other Costs Related to Capital Assets.
Manitoba’s commitment to advanced education and training includes funding three community colleges and École technique et professionnelle, three universities and Collège universitaire de Saint-Boniface and skills development and training initiatives.

I  Corporate Initiatives

In keeping with government’s vision to promote economic/social and environmental prosperity for all Manitobans, three department-wide initiatives have been enhanced with corporate mandates. These initiatives include Aboriginal education and training, learning technologies, and sustainable development. Manitoba’s changing demographics, the globalization of information, and the need for economic/social/environmental accountability will receive high levels of coordination within and across post-secondary/training sectors.

The Department continues to work towards ensuring that sustainable development and climate change-related initiatives are coordinated, included and integrated in all department activities. A Sustainable Development (SD) Coordinator provides leadership and coordination of sustainable development and climate change-related initiatives for the department.

Throughout 2002/03, the Department participated in numerous government-wide sustainable development climate change-related initiatives. Activities include: the Sustainable Development Procurement Group and Procurement Council; providing departmental representation on the Sustainability Indicators and Reporting Working Group; providing committee support to the Sustainable Development Innovation Fund Advisory Committee and the Climate Change Advisory Committee, including the assessment of projects for grant approval; supporting the Climate Change Task Force Working Group.

II  Post-Secondary Education

Post-secondary education is a significant priority for the Government of Manitoba, as evidenced by the creation of Advanced Education and Training.

In 2002/03, enrollment at the universities and the Collège was comprised of 26,235 full-time students and 21,877 part-time students.

Community college full-time enrollments for 2002/03 were estimated at 12,187 and part-time enrollments were estimated at 1,808.

III  Skills Training

Training and Continuing Education undertakes and administers activities and programs aimed at providing Manitobans with the skills, knowledge and experience required to meet the current and changing demands of the labour market in support of economic and social development in Manitoba. This occurs through the provision of access to education and training opportunities, which furthers skills development and leads to sustainable employment.

To respond to Manitoba’s changing labour context and to support economic growth and social well being, the Department has established the following goals:

- to build a skilled workforce aligned with labour market needs and emerging opportunities;
- to enhance access to relevant learning opportunities for all Manitobans; and
- to create integrated and high quality education and training systems.
These goals are achieved within Training and Continuing Education through the following areas: Adult Learning and Literacy, Industry Training Partnerships, Apprenticeship, and Employment and Training Services (ETS).

The Canada-Manitoba Labour Market Development Agreement, which is managed through ETS, is to assist Manitobans to prepare for, gain and maintain sustainable employment through direct service and partnerships with community, industry and employer groups. In 2002/03, through the Canada-Manitoba Labour Market Development Agreement, 10,078 Employment Insurance (EI) clients returned to work with unpaid benefits to the EI Account of $36,936,721.

IV Manitoba Student Aid and The Manitoba Student Loan Service Bureau

Manitoba Student Aid provides supplementary financial assistance to those students who face financial barriers, with the objective of improving accessibility to post-secondary institutions. In 2002/03, approximately $40.9 million was budgeted for this program including: $2.6 million for loans and bursaries; $5.0 million for the Manitoba Scholarship and Bursaries Initiative; $2.1 million for Canada Study Grants; $6.3 million for the Manitoba Bursary; $11.0 million for the Canada Millennium Scholarship Fund; $11.0 million for the Tuition Rebate Grants; and $2.9 million for the Medical Student/Resident Financial Assistance Program, which is cost recoverable from the Department of Health. Approximately 15,000 applications for Student Aid were processed in the 2002/03 program year.

The Manitoba Student Loan Service Bureau began operations effective August 1, 2001 to administer Manitoba student loans. The branch combines new functions that were previously contracted from national banks as well as the existing student loan administration functions. In 2002/03, approximately $9.1 million was budgeted for this program, including $6.1 million for Provision for Loss, Interest Subsidy and previous Risk Premiums with national banks, and $1.8 million for Interest Relief and Debt Reduction Programs.
March 31, 2003

Department of Advanced Education and Training

MINISTER
Honourable Diane McGifford

DEPUTY MINISTER
Pat Rowantree

Council on Post-Secondary Education
Chairperson - Don Robertson

Policy and Planning Director - Elaine Phillips

Labour Market Information Manager - Loris Loewen

Post-Secondary Education

Council on Post-Secondary Education Secretariat
A/Executive Director - Louise Gordon

Student Support and Special Initiatives
Executive Director - Curtis Nordman

College Expansion Initiative
A/Executive Director - Mary Lou Spangels
Director of Operations - Kim Huebner
44-3a

Private Vocational Schools Director - Karen Gregor

MB Student Aid Executive Director - Mary Lou Spangels
Director of Operations - Kim Huebner
44-4a

MB Student Loan Service Bureau Director - Robert Gorchynski
44-3b

Training & Continuing Education

Assistant Deputy Minister
Dwight Botting
44-4a

Industry Training Partnerships
Executive Director - Joe Black
44-4f

Apprenticeship Executive Director - Joe Black
44-4f

Adult Learning and Literacy Registrar - Anna Beauchamp
44-4c

Employment and Training Services Executive Director
Claude Toupin
44-4g

Forum of Labour Market Ministers Secretariat
44-4j

Shared Services*

Aboriginal Education Directorate
A/Executive Director - Helen Settee
16-1c

Human Resource Services Director - Butch Benube
16-1d

Financial and Administrative Services A/Executive Director - Claude Fortier
16-1e, FIPPA

Systems and Technology Services Director - Suzanne Adams
16-1f,5c

International Education Director - Sheena Trimble
44-4b

* Provides services to both the Department of Education and Youth
and the Department of Advanced Education and Training