



Advanced Education and Literacy \square Education, Citizenship and Youth \square Competitiveness, Training and Trade

Technical Vocational Initiative

(A) Equipment Upgrade Support

(B) Professional Development Support

2009-2010 Application Information

The following information must be **completed** (and typed) when applying for funding:

(A) Equipment:

1. School Profile Name of school and a brief description of current technical-vocational programs. Attach a copy of current school plan.
2. Program Description of program for which equipment is sought (include a statement of expected program outcomes related to equipment request).
3. Equipment Required Provide an accurate description of equipment to be purchased/ leased. (Attach manufacturer/supplier information and copies of **three (3) price quotes to budget**. If three (3) price quotes are not provided, indicate reason(s).)
4. Demonstrated Educational Need Evidence of proposed equipment need(s). Include program needs, enrollment, regional labour market needs. Indicate when equipment delivery/installation is expected and when equipment will be used for instruction.
5. Consultation Evidence of consultation to determine equipment need (e.g. with industry/ post-secondary institutions. Indicate if the program has a trade advisory committee(s)).
6. Partnerships Description of industry/business and/or post-secondary program partnerships.
7. Coherence Indicate any relationship between this technical vocational program and other on-site or divisional technical vocational clusters or inter-disciplinary activities.
8. Budget Equipment costs, delivery, installation and set-up costs (congruent with code requirements) are allowed and must be clearly identified on the budget form.
Capital infrastructure and consumable operating costs are not eligible for support.
9. Additional comments Provide any additional relevant program information.

(B) Professional Development Plan

Provide an accurate description of professional development activities intended to support technical vocational education at the school or divisional level.
(Note: Professional Development does not have to be linked to proposed equipment purchase). Use **Professional Development Request Form B**. Budget: Maximum is \$12,000.00.