

APPLICATION FORM

SCHOOL AND COMMUNITY ARTS PROGRAM

www.edu.gov.mb.ca/scap

A joint initiative of Manitoba Education, Citizenship and Youth and Manitoba Culture, Heritage, Tourism, and Sport, the **School and Community Arts Program** includes three initiatives designed to support the artistic development of students and communities with limited access to arts education programming and events.

Please check the program which you are applying to for funding. If we determine your application is better suited to one of the other two programs, it will be automatically redirected.

- Arts Education Access Program:**
Supports the development of curriculum-based arts education programs in under-served communities.
- After School Arts Enrichment Programming:**
Supports new and existing after-school arts instruction/activities for students who do not normally have access to arts programming.
- Youth Performing Arts Travel Grant:**
Provides financial support for public school performing arts groups participating in off-site performing arts events in or outside Manitoba.

Please use the application form (do not re-format on your computer) and make sure to sign the form and have it postmarked by the application deadline. Do not fax your application.

Applicant Contact Information

Name of applicant/organization/public school: _____

Name of partnering organization/school division (if applicable): _____

Address: _____

Postal Code: _____ Fax: _____ Phone: _____

E-mail: _____ Contact Person: _____

Project Information

Project Name: _____

Overview of Activities: _____

Project Description: Please attach a concise project description covering the following points: 1) Instructional goals; 2) Evaluation methods to be used (ie) feedback forms, focus groups); 3) Professional Artists Involved; and 4) Links to prior learning, future projects, or related opportunities. (maximum of 2 pages)

Project Start Date: _____ Project End Date: _____

Hours/Days per week project will run: _____ Total number of hours planned: _____

Participant Information

Participant Groups (Please note which group(s) your project will serve):

- First Nations/Métis
- People with Disabilities
- Visible Minorities
- At-Risk Youth
- Francophone
- Other (please specify) _____

Number of Participants: _____

Estimated Cost-Per-Participant:

\$_____ (total project cost) ÷ _____ (total number of clients) = _____ Cost-Per-Client.

Community Information (Please note any special factors or challenges faced by your community; rural or remote location, language barrier, high unemployment, etc.): _____

Expenses

Please identify budget items below and provide as much detail as possible for each cost item in keeping with the Eligibility, Funding and Restrictions sections of the Program Guidelines:

Item:	Projected Cost:
Honoraria (ex: instructor wages, artists fees)	
Total Honoraria:	
Supplies and Equipment: (ex: art supplies, equipment rental) (equipment purchases are ineligible).	
Total Supplies and Equipment:	
Operating (ex: faxing/photocopying costs, postage, accommodations, administration fees, banking fees, travel costs, registration fees)	
Total Operating:	
TOTAL EXPENSES:	

Revenue (including in-kind contributions):

Item:	Source of Funds:	Amount of In-kind support:	Amount of Monetary Support:
		TOTAL REVENUE:	

Requested Funding (may not exceed maximum program grant): _____

Certification

I, (print name) _____ declare that I am the individual Applicant or the authorized representative of the Applicant corporation or organization that is named in the Applicant Information section of this form.

I declare that the information provided on this application form and any additional information attached to it is true and correct. If any of the information changes, I will notify the Province of Manitoba.

I understand that the Province of Manitoba officials responsible for administering the School and Community Arts Funding program have the sole authority to assess each application on its individual merits and will exercise absolute discretion in determining successful applications and the amount of funding, if any, approved for each application.

I understand that upon approval of this application, the individual or corporate Applicant, or the Applicant organization and each of its officers and members, as the case may be, undertake to comply with all conditions of the School and Community Arts Funding Program as set out in the Program Guidelines. I also understand that the corporate Applicant will ensure that each of its officers and employees is aware of and comply with all such conditions of the School and Community Arts Funding Program.

I further understand that if the information in this application form or attached to it is not true and correct or if the individual or corporate Applicant or any of the officers, employees or members of the corporate Applicant or Applicant organization, as the case may be, fails to comply with any or all of the conditions of the School and Community Arts Funding Program as set out in the Program Guidelines, Manitoba Education, Citizenship and Youth and Manitoba Culture, Heritage and Tourism on behalf of the Government of Manitoba may immediately cancel any Program funding that it previously agreed to provide to the Applicant and may require the Applicant, or in the case of an organization, each of its officers and members to immediately repay all or a portion of the funds paid to the Applicant under the Program. The individual or corporate Applicant, or the Applicant organization and its officers and members, as the case may be, will immediately repay the funding provided by the Province of Manitoba upon request.

X _____
Signature of authorized representative
of the Applicant organization (or public school)

Date:

Please mail applications to the appropriate program officer:

Arts Education Access Program
Attention: Denise Préfontaine
Arts Branch
Manitoba Culture, Heritage,
Tourism and Sport
6th Floor, 213 Notre Dame Avenue
Winnipeg MB R3B 1N3

After School Arts Enrichment
Program
Attention: Sarah Cisaroski
MB4 Youth Division
Manitoba Education, Citizenship and Youth
310-800 Portage Avenue
Winnipeg, MB R3G 0N4

Youth Performing Arts Travel Grant
Attention: Joe Halas
Instruction, Curriculum and Assessment Branch
Manitoba Education, Youth and Citizenship
71-1567 Dublin Avenue
Winnipeg, MB R3E 3J5