

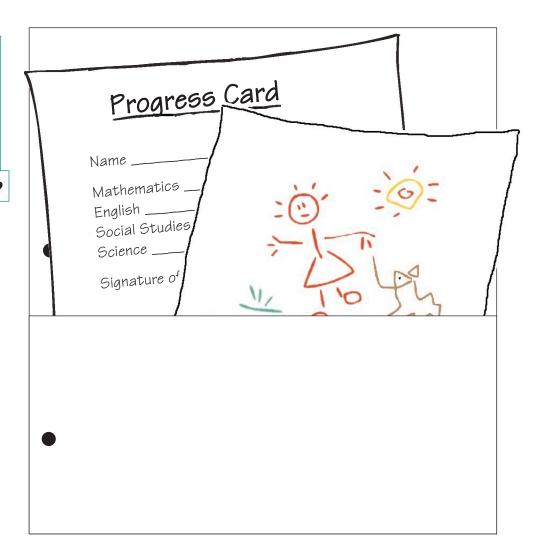
## **ADDITIONAL INFORMATION**

In this section you will find several resources that are meant to assist you in meeting your child's needs:

- My Child's Team: You may want to make a copy of this form at the beginning of each school year and use it to identify local resources you can call upon for support when addressing your child's needs.
- Suggested Communication Contact List: This chart identifies the people you may wish to contact when you have questions or concerns in specific areas.

You are encouraged to keep this handbook in a three-ring binder and add other information relevant to your child's education. You may wish to include a pocket folder at the back of this handbook to keep important information about your child's learning.

A dd a pocket folder to this handbook where you can keep information about your child's education in one place (IEP, meeting notes, assessment reports).



## **Notes**

My Child's Team								
School								
Resource Person	Name	Telephone Number Email Address						
Classroom Teacher								
Resource Teacher								
Principal								
	School Division							
Student Services Administrator								
Psychologist								
Speech-Language Pathologist								
Occupational Therapist								
Physiotherapist								
Superintendent								
Other(s)								
	Agencies/Services							

Copy this form and make a list of the local resources you may wish to contact during the school year about your child's needs.

Suggest	Suggested Communication Contact List									
If You HaveYou May Questions Want to About Contact	Office Secretary	Classroom Teachers	Resource Teacher	School Counsellor	Principal or Vice-Principal	Clinicians	Student Services Administrator	Superintendent	Trustee	Other
Absences					х					
Academic credit requirements/ graduation requirements					х					
Assessment			Х		х		х			
Behaviour issues				х		х				
Bullying/Safe Schools/ Code of Conduct			х		х		х			
Calendar of events					х					
Changing class schedule										
Classroom issues					х					
Clinical supports					х	х	Х			
Communication protocol			Х				Х	Х		
Counselling, academic		Х		Х						
Counselling, personal										
Curriculum					х					
Discipline/detention										
Dispute resolution							Х	Х		
Drop-out prevention				Х	х			Х		
Educational assistant supports							Х			
Emergency response information					х			Х		х
Examinations (regular tests)										
Examinations (semester)				х	х					
Extracurricular activities					х					
Field trips					х					
Grading guidelines					х					
Health care					х		Х			
Individual education plan (IEP)					х		Х			
Parent Councils/Advisory Councils for School Leadership (ACSL)										
Parent-teacher conferences			х					Х		
Provincial testing					Х					
Report cards					Х					
Retention				Х	Х					
School board policy										
School/division policy		х			Х		х	Х		
Schools of Choice										
Special Needs Funding					Х					
Specialized programming/ placement		х			х					
Transition plan				Х			Х			
Transportation							Х			

	Means first contact(s)
Х	Means other contact(s)