

## ***SCHOOL REPORT for <insert date> & PLAN for <insert date>***

- 1) This template may be used to complete your **School Report on Outcomes and your School Plan**.
- 2) Once completed, please forward your report and plan to your school division office as directed.
- 3) Information and links about **school planning** are available at [www.edu.gov.mb.ca/k12/ssdp/index.html](http://www.edu.gov.mb.ca/k12/ssdp/index.html).

# SCHOOL REPORTING for <insert date> and PLANNING for <insert date>

Identification			
Name of School Division	Name of School	Name of Principal	Date (yyyy/mm/dd)

School Profile	<i>(Complete the following using FTE as of Sept 30<sup>th</sup>.)</i>		
Number of Teachers	Number of Students	Grade Levels	There is an Educational for Sustainable Development (ESD) plan for the school. Yes/No?
What is your mission statement?			Year Revised

## SCHOOL REPORT for <insert date>

School Priorities
1.
2.
3.
4.
5.

Previous Years' Successes: Please comment on successes and progress towards meeting previous school plan outcomes.	
Expected Outcomes	Results (status, data or anecdotal evidence). Feel free to attach file with results, if needed.
1.	
2.	
3.	
4.	
5.	

**SCHOOL PLAN for <insert date>**

**Planning Process**

List or describe factors that influenced your priorities.

Describe the planning process and the involvement of students, staff, families and the community.  
Who was involved?

How often did you meet?

What data was used?

Other highlights?

**School Priorities**

1.

2.

3.

4.

5.

**School Plan**

**Expected Outcomes**

What specifically are you trying to improve for student learning?  
(observable, measurable)

**Strategies**

What actions will you take?

**Indicators**

How will you know that learning is improving?

**Data Collection**

By what means will you collect evidence of progress toward learning?

1.

2.

3.

4.

5.