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**UNIT TO COURSE COMPARISON (UCC) fORM**

**ESTHETICIAN**

**GRADE 11/12 NAIL TECHNOLOGY**

The Apprenticeship and Certification Board prescribes **time** and **content** specific curriculum standards for technical training. To assist training providers in meeting industry approved standards, this form is to be completed signed and submitted as part of the original Accreditation Application Package or Re-Accreditation Package with supporting documentation when there are changes to the approved standards. Training providers should be aware that their submission of a complete package and supporting program documents will be reviewed by Apprenticeship Manitoba. It is vital that the documents submitted as evidence are current, accurate and represent the lesson plans, evaluation tools, teaching resources and student assignments presently used in the classroom of the training provider.

 It is the responsibility of the institution to ensure that they are fulfilling the content requirements of each unit. Refer to Apprenticeship Manitoba website for detailed information at:

manitoba.ca/tce/apprent/apprentice/curriculum.html

Submission Instructions

Accreditation

Application Package

(binder)



***Step 4****:*

*Submit all documents to Apprenticeship Manitoba*

A3

***Step 1;***

***Complete the Accreditation/Re-Accreditation Application***

A2

A1



***Step 3****:*

*Divide the submission into sections by unit and include a course outline a lesson plan and an evaluation tool for each unit.*

***Step 2****:*

*Complete the Unit to Course Comparison (UCC) Form*

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| **A3 Trade Safety Awareness** | **Included in A3:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names | Course credit codes/numbers | Program Allotted Hours |
| WS&H Issues and their Importance | Trade Safety Binder | 55 minutes |
| WS&H Legal rights and Responsibilities | Trade Safety Binder | 70 minutes |
|  | Unit total (hours):► |  |

Demonstration of coverage of the Apprenticeship Manitoba technical training standard must include:

* Fully completed columns with course name(s), course credit code(s)/number(s) and the time allocated to the standards by the applicant.
* Submission of all Course Outlines.
* Supporting program documents: Lesson Plans, Evaluation Tools within the specific Apprenticeship Manitoba unit.

Submissions must include a balanced variety of supporting documentation to demonstrate adequate scope of technical training.

**Tip:** We do not require duplicates of supporting program documents within a submission package. If one of your Course Outlines is referenced more than once, place the one (1) copy in the first reference. For every other unit that refers to that Course Outline, include a note to indicate where the outline is located.

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| **A1 Structure and Scope of Esthetician**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 10 Introduction to Esthetics GLO 7.1 (Objective A1.1) | 9064 | 4 hours |
| Grade 11 Manicure and Pedicure Treatments GLO 7.1 (Objective A1.2) | 9065 | 4 hours |
| Grade 12 Applied Nail Technology GLO 7.1 (Objective A1.3) | 9067 | 4 hours |
|  | Unit total (hours):► | 12 hours |

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| **A2 Client Service: Pre-service/Post-service** | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial NailsGLO 1.1 (Objective A2.4) | 9066 | 3 hours |
| Grade 12 Applied Nail TechnologyGLO 2.1 (Objectives A2.1, A2.3, A2.5, A2.6) | 9067 | 8 hours |
| Grade 12 Applied Nail TechnologyGLO 2.2 (Objective A2.2) | 9067 | 2 hours |
| Grade 12 Applied Nail Technology GLO 4.1 ( Objective A2.7) | 9067 | 2 hours |
| Grade 12 Artificial NailsGLO 4.2 (Objective A2.8) | 9066 | 3 hours |
| Grade 12 Artificial Nails GLO 4.1 (Objective A2.9) | 9066 | 2 hours |
|  | Unit total (hours):► | 20 hours |

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| **A3 Retail and Salon Management** | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure TreatmentsGLO 11.1 (Objective A3.4) | 9065 | 2.4 hours |
| Grade 12 Applied Nail Technology GLO 11.2 (Objectives A3.1, A3.2, A3.5, A3.6, A3.7) | 9067 | 11.2 hours |
| Grade 12 Applied Nail Technology GLO 9.1 (Objective A3.3) | 9067 | 2.4 hours |
|  | Unit total (hours):► | 16 hours |

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| **A4 Introduction to Anatomy and Physiology** | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 10 Introduction to Esthetics GLO 8.3 (Objectives A4.1-A4.11) | 9064 | 30 hours |
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|  | Unit total (hours):► | 30 hours |

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| **A5 Trade Safety Awareness**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 10 Introduction to Esthetics GLO 1.2 (Objectives A5.1, A5.2, A5.3, A5.4, A5.5, A5.6, A5.8, A5.9, A5.10, A5.11)GLO 9.1 (Objective A5.7) | 9064 | 6.4 hours |
| Grade 12 Applied Nail Technology GLO 1.3 (Objective A5.3)  | 9067 | 0.6 hours |
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|  | Unit total (hours):► | 7 hours |

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| **A6 Safety in the Workplace**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 10 Introduction to EstheticsGLO 1.2 (Objective A6.1, A6.3, A6.5)  | 9064 | 8.4 hours |
| Grade 10 Introduction to EstheticsGLO 1.3 (Objective A6.4) | 9064 | 2.1 hours |
| Grade 10 Introduction to EstheticsGLO 9.1 (Objective A6.2) | 9064 | 3.5 hours |
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|  | Unit total (hours):► | 14 hours |

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| **A7 Hygiene, Bacteriology and Sterilization**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 10 Introduction to EstheticsGLO 1.1 (Objectives A7.1, A7.2, A7.3, A7.5, A7.7) | 9064 | 21 hours |
| Grade 10 Introduction to EstheticsGLO 1.2 (Objective A7.4) | 9064 | 6 hours |
| Grade 10 Introduction to EstheticsGLO 1.3 (Objective A7.6)  | 9064 | 3 hours |
| Grade 11 Manicure and Pedicure Treatments GLO 5.3 (Objective A7.7) | 9065 | 6 hours |
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|  | Unit total (hours):► | 36 hours |

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| **A8 Orientation II: The Job of Journeywork**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Applied Nail Technology GLO 7.1 (Objectives A8.1, A8.2, A8.3, A8.4, A8.5) | 9067 | 7 hours |
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|  | Unit total (hours):► | 7 hours |

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| **B1 Introduction to Nail Technician**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure Treatments GLO 6.1 (Objective B1.1)  | 9065 | 0.5 hours |
| Grade 12 Applied Nail Technology GLO 7.1 (Objective B1.6) | 9067 | 0.5 hours |
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|  | Unit total (hours):► | 1 hours |

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| **B2 Implements, Equipment and Chemistry**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names **(attach Course Outline(s))** | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure Treatments GLO 5.1 (Objective B2.11) | 9065 | 2 hours |
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|  | Unit total (hours):► | 2 hours |

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| **B3 Nail Structure and Function**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 10 Introduction to EstheticsGLO 8.3 (Objectives B3.3, B3.5, B3.6)  | 9064 | 5 hours |
| Grade 11 Manicure and Pedicure Treatments GLO 8.3 (Objectives B3.3, B3.5, B3.6) | 9065 | 5 hours |
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|  | Unit total (hours):► | 10 hours |

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| **C1 Anatomy and Physiology (Nail)**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure Treatments GLO 8.3 (Objectives C1.1, C1.3, C1.4) | 9065 | 6.5 hours |
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|  | Unit total (hours):► | 6.5 hours |

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| **C2 Hand and Arm Massage**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure TreatmentsGLO 9.1 (Objective C2.1) | 9065 | 3 hours |
| Grade 11 Manicure and Pedicure Treatments GLO 3.1 (Objectives C2.2, C2.4) | 9065 | 10.5 hours |
| Grade 11 Manicure and Pedicure Treatments GLO 5.2 (Objective C2.3) | 9065 | 1.5 hours |
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|  | Unit total (hours):► | 15 hours |

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| **C3 Diseases and Disorders of Skin and Nails**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial NailsGLO 8.3 (Objectives C3.5, C3.6)  | 9066 | 4 hours |
| Grade 12 Applied Nail TechnologyGLO 8.3 (Objective C3.1)  | 9067 | 2 hours |
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|  | Unit total (hours):► | 6 hours |

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| **C4 Basic Manicure**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure Treatments GLO 3.1 (Objectives C4.1, C4.2, C4.3) | 9065 | 25 hours |
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|  | Unit total (hours):► | 25 hours |

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| **C5 Manicure Treatments**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure TreatmentsGLO 9.1 (Objective C5.1) | 9065 | 2 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 2.2 (Objectives C5.2, C5.3) | 9065 | 3 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 5.2 (Objective C5.4) | 9065 | 2 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 2.1 (Objective C5.5) | 9065 | 3 hours |
|  | Unit total (hours):► | 10 hours |

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| **C6 Foot Massage**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure TreatmentsGLO 9.1 ( Objective C6.1) | 9065 | 3 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 3.1 (Objective C6.2, C6.4) | 9065 | 10.5 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 5.2 (Objective C6.3) | 9065 | 1.5 hours |
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|  | Unit total (hours):► | 15 hours |

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| **C7 Basic Pedicure**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 11 Manicure and Pedicure TreatmentsGLO 2.1 (Objective C7.1)  | 9065 | 5 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 1.2 (Objective C7.2) | 9065 | 2.5 hours |
| Grade 11 Manicure and Pedicure TreatmentsGLO 3.1 (Objectives C7.3, C7.4) | 9065 | 17.5 hours |
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|  | Unit total (hours):► | 25 hours |

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| **D1 Basic Tip Application**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial Nails GLO 3.1 (Objectives D1.1, D1.4, D1.6) | 9066 | 14 hours |
| Grade 12 Artificial NailsGLO 5.2 (Objective D1.2) | 9066 | 2 hours |
| Grade 12 Artificial NailsGLO 2.1 (Objective D1.3) | 9066 | 2 hours |
| Grade 12 Artificial NailsGLO 4.1 (Objective D1.5) | 9066 | 2 hours |
|  | Unit total (hours):► | 20 hours |

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| **D2 Overlay (Gels/Acrylic/Fiberglass)**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial NailsGLO 2.2 (Objectives D2.1, D2.3, D2.5, D2.7)  | 9066 | 16 hours |
| Grade 12 Artificial NailsGLO 5.1 (Objectives D2.2, D2.4, D2.6) | 9066 | 6 hours |
| Grade 12 Applied Nail Technology GLO 3.1 (Objective D2.8) | 9067 | 18 hours |
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|  | Unit total (hours):► | 40 hours |

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| **D3 Sculptured Nails**  | **Include:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial NailsGLO 2.2 (Objectives D3.1, D3.2, D3.3) | 9066 | 12 hours |
| Grade 12 Artificial NailsGLO 3.1 (Objectives D3.4, D3.5, D3.6) | 9066 | 18 hours |
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|  | Unit total (hours):► | 30 hours |

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| **D4 Modified Nails**  | **Included:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial NailsGLO 2.2 (Objective D4.1) | 9066 | 1 hour |
| Grade 12 Artificial NailsGLO 8.2 (Objectives D4.3,D4.6) | 9066 | 3 hours |
| Grade 12 Artificial NailsGLO 3.1 (Objectives D4.5, D4.7) | 9066 | 4 hours |
| Grade 12 Artificial NailsGLO 9.1 (Objective D4.4) | 9066 | 1 hour |
| Grade 12 Applied Nail Technology GLO 2.2 (Objective D4.2) | 9067 | 1 hour |
|  | Unit total (hours):► | 10 hours |

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| **D5 Artificial Nail Maintenance**  | **Included:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Artificial NailsGLO 9.1 (Objectives D5.1, D5.2) | 9066 | 2 hours |
| Grade 12 Artificial NailsGLO 3.1 (Objectives D5.3, D5.4, D5.5, D5.7) | 9066 | 6 hours |
| Grade 12 Artificial NailsGLO 2.2 (Objective D5.6) | 9066 | 2 hours |
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|  | Unit total (hours):► | 10 hours |

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| **E1 Pre-Provincial Certification Exam Review**  | **Included:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Applied Nail Technology GLO 7.2 (Objectives E1.1, E1.2, E1.3, E1.4, E1.5, E1.6, E1.7) | 9067 | 7 hours |
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|  | Unit total (hours):► | 7 hours |

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| **E2 Nail Technician Practical Exam**  | **Included:** \_\_ Lesson Plan \_\_Evaluation Tool \_\_Course Outline  |
| Course names  | Course credit codes/numbers | Time Allocated (Hours)Theory and Practical |
| Grade 12 Applied Nail Technology GLO 7.2 (Objective E2.1) | 9067 | 7 hours |
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|  | Unit total (hours):► | 7 hours |