BLM OLE.10#6: Electronic Portfolio Checklist

Name _____

Write the date when a section is finished and show the checklist to your teacher for comments.

Electronic Portfolio Item	Date Completed	Teacher Comments
Title Page includes		
❑ an appropriate title		
❑ your name		
❑ school year		
❑ your teacher's name		
Table of Contents includes		
❑ the title		
❑ hyperlinks to sample files		
❑ navigational tools		
❑ date completed		
Site Map page includes		
❑ the title		
❑ an explanatory paragraph		
❑ hyperlinks to sample files		
❑ navigational tools		
❑ date completed		
Index page includes		
❑ the title		
❑ an explanatory paragraph		
❑ an alphabetical list of content		
❑ hyperlinks to sample files		
❑ navigational tools		
❑ date completed		
Collection of Work Samples includes at least one sample of		
❑ writing		
❑ reading report		
❑ artwork		
❑ mathematics or problem solving		
❑ journal entry		
❑ project		
❑ Other: •		
•		
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