

FRENCH LANGUAGE STUDIES BURSARY 2012-2013

Out-of-province Official Minority Language Studies

Aim

This bursary is offered to Manitoba residents who must leave the province of Manitoba in order to pursue their postsecondary studies in French. It is funded by the Official Languages in Education Program of the Government of Canada and by Manitoba Education.

Eligibility

An applicant must:

- be enrolled in a minimum of four courses per semester (24 credits per year), of which at least three are offered in French;
- be enrolled full time in a program offered at a French-language or bilingual postsecondary institution outside Manitoba, which is approved by the Minister;
- be enrolled in a study program not offered in French in Manitoba (distance education courses are inadmissible).

An applicant must also:

- be a Canadian citizen or permanent resident;
- be a «Manitoba resident», that is, having lived in Manitoba for 12 consecutive months ending the day before the first day of the program and having resided in Manitoba for a purpose other than a study program.

Bursary Amount

Bursaries are worth a maximum of \$2,500 per academic year (fall and winter semesters). The funds are paid in two instalments; \$1,250 per semester. If the number of bursary requests exceeds the amount budgeted for 2012-2013, applications received by the deadline will be considered and bursary recipients will be chosen at random.

Certain scholarships, fellowships and bursaries received by an individual are excluded from the taxable income to be reported on his/her tax return. Bursary recipients must contact the Canada Revenue Agency directly for further information.

Conditions

Applications received after **the deadline of May 31, 2012** will be placed on a waiting list by date received. They will only be considered if there are funds still available in the bursary budget, after all other requests are funded.

If a student withdraws from the study program before the date of withdrawal without academic penalty determined by the institution of study (for both fall and winter sessions), the student will be asked to reimburse the total amount of the bursary.

Any change in your program of study must be reported immediately to the Coordinator of Official Languages Programs at the Bureau de l'éducation française Division at 204-945-6935 in Winnipeg or toll free at 1-877-866-4242 or by e-mail at languesofficielles@gov.mb.ca.

The Minister of Education may cancel or reduce the amount of a bursary, or require a student to reimburse all or part of any bursary, if:

- there is misrepresentation or error on the bursary application;
- the bursary has been used for something other than the payment of the cost of education;
- the student has not maintained the number of credits or courses required to be eligible for the bursary;
- the student is making unsatisfactory progress in his studies;
- there is any other circumstance the Minister considers sufficient.

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Application Procedure

1. Complete all sections of the application form.
2. Provide a **photocopy** of each of the following documents:
 - valid proof of citizenship (e.g. : a Canadian passport, birth certificate or permanent resident card);
 - your Social Insurance Card or other document proving that you have a Social Insurance Number;
 - your acceptance letter from the educational institution if the 2012-2013 school year is your first year of this study program.*

* If you have not yet received your acceptance letter, please indicate this in Section 4D, and submit your application form without it. Once your letter has been received, you must send it **immediately** in order to complete your file.

3. Mail the bursary application and required documents by **May 31, 2012** to:

OFFICIAL LANGUAGES PROGRAMS

Bureau de l'éducation française Division

509 - 1181 Portage Avenue

Winnipeg MB R3G 0T3

Students must submit an application for every year of study.

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1 – Personal Data

Surname:		Social Insurance Number <i>(attach proof)</i> : - -	
Given name(s):	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	First Language: <input type="checkbox"/> French <input type="checkbox"/> English	

PERMANENT ADDRESS

Address <i>(number, street or P.O. Box)</i> :			
City or town:	Province:	Postal code:	Phone number: () -
E-mail address:		Alternate e-mail:	

DURING THE SCHOOL YEAR

Out-of-Province mailing address <i>(number, street or P.O. Box)</i> :			
City or town:	Province:	Postal code:	Phone number: () -

2 – Citizenship and Manitoba Residency

<input type="checkbox"/> Canadian citizen
<input type="checkbox"/> Permanent resident Citizenship <i>(attach proof)</i>

PROVINCE OF PERMANENT RESIDENCE

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	I was born in Canada and have always lived in Manitoba. <i>If you answered "no", please indicate below your place of residence before your arrival in Manitoba.</i> Place : _____ Date of arrival in Manitoba : _____ Year/Month _____
<input type="checkbox"/>	<input type="checkbox"/>	I have Permanent Resident status and Manitoba is the only province I have lived in since my arrival in Canada.
<input type="checkbox"/>	<input type="checkbox"/>	Last year, I received the "French Language Studies Bursary".
<input type="checkbox"/>	<input type="checkbox"/>	I have been granted a student loan through the Government of Manitoba.
<input type="checkbox"/>	<input type="checkbox"/>	I have received financial aid from a province other than Manitoba in the past 2 years (including 2012-2013)
<input type="checkbox"/>	<input type="checkbox"/>	My parents or legal guardians live in Manitoba.
<input type="checkbox"/>	<input type="checkbox"/>	I was studying full time in the past 12 months.
<i>If none of the above situations apply, please describe your situation in the space provided below.</i>		

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3 – History of Education and Employment

A	High School attended:	Province:
	From: / Year/Month to: / Year/Month	Diploma: <input type="checkbox"/> expected <input type="checkbox"/> received

B	Postsecondary:	Province:
	From: / Year/Month to: / Year/Month Name of Program:	Diploma (Certificate): <input type="checkbox"/> expected <input type="checkbox"/> received

C	Most recent employment, period of unemployment or work at home occupation:	Province:
	From: / Year/Month to: / Year/Month <input type="checkbox"/> full-time <input type="checkbox"/> part-time <input type="checkbox"/> summer	

4 – Proposed Program of Study for 2012-2013

A	Name of institution:	Province:
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B	Name of program:
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C	Year of the program in which you are registering: year of a year program (ex. 1 st year of a 3-year program)
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D	Period of studies:	<input type="checkbox"/> Fall 2012 and Winter 2013 semesters	<input type="checkbox"/> Fall 2012 semester	<input type="checkbox"/> Winter 2013 semester
	Have you applied? <input type="checkbox"/> yes <input type="checkbox"/> no	Have you been accepted? <input type="checkbox"/> yes <input type="checkbox"/> no		

E	Are you taking courses through distance education?	<input type="checkbox"/> yes <input type="checkbox"/> no
	If “yes”, does your program require you to travel out-of-province?	<input type="checkbox"/> yes <input type="checkbox"/> no

F	Are you enrolled in at least 4 full courses, of which at least 3 are taught in French?	<input type="checkbox"/> yes <input type="checkbox"/> no
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G	This program leads to a:	<input type="checkbox"/> Certificate	<input type="checkbox"/> Diploma	<input type="checkbox"/> Bachelor Degree	<input type="checkbox"/> Pre-Master’s or Master’s	<input type="checkbox"/> Ph.D
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5 – Declaration of Applicant

I declare that:

- all the information given in this application is complete and true in every respect.
- I will be registered as a full-time student in the study program described and at the institution names in this application.
- I will not be receiving student aid or financial assistance from a province other than Manitoba.
- I will notify the Provincial Coordinator at the Bureau de l’éducation française Division if there are any changes in my program of study.

I understand and agree that:

- my personal information may be shared between the Provincial Coordinator of Official Languages Programs at the Bureau de l’éducation française Division, any provincial or federal government agencies or authorities, and any other parties, if needed, to verify this application.
- personal information about my postsecondary studies may be shared between the Provincial Coordinator of Official Languages Programs at the Bureau de l’éducation française Division and the educational institution where I will be studying, to determine my eligibility for a bursary.

Signature	Date
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