

## SCHOOL BUS OPERATOR'S ENDORSEMENT FORM

Please ensure the following steps have been taken and all necessary documentation is in place regarding endorsement of new school bus operator(s):

- a minimum of 24 hours of school bus driver instruction has been provided by a Manitoba Education certified school bus driver instructor, and that a record of this training has been retained by the school division.
- all written tests, road tests, and physical examinations have been successfully completed as required by Driver and Vehicle Licencing, Manitoba Public Insurance. A record of these tests has been retained by the school division.
- the School Bus Operator's Endorsement Form has been signed by both the school division transportation supervisor AND the school bus driver instructor for submission to the Pupil Transportation Unit.
- a School Bus Driver Consent Form has been signed by the new driver(s). The original form(s) should be retained by the school division, and a copy submitted to the Pupil Transportation Unit.

**IMPORTANT!! A School Bus Operator's Certificate cannot be issued by the Pupil Transportation Unit until it has received a copy of the School Bus Operator's Endorsement Form AND the School Bus Driver Consent Form.**

Certificate Number <small>(For PTU use only)</small>	Name	Driver's Licence Number	Class	Date Training Completed <small>(Month/Day/Year)</small>

*I hereby confirm that the school bus driver(s) listed above have received driver training in accordance with Manitoba Regulation 465/88R (School Buses Regulation); that driver licencing requirements of The Highway Traffic Act have been met; and that all documentation pertaining to a driver's endorsement as a school bus driver is retained by the school division.*

\_\_\_\_\_  
School Division

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Division Transportation Supervisor

\_\_\_\_\_  
School Bus Driver Instructor