

# SCHOOL BUS OPERATOR'S ENDORSEMENT FORM



Please ensure the following steps have been taken and all necessary documentation is in place regarding endorsement of new school bus operator(s):

- A minimum of 24 hours of school bus driver instruction has been provided by a Manitoba Education certified school bus driver instructor, and that a record of this training has been retained by the school division.
- All written tests, road tests, and physical examinations have been successfully completed as required by Driver and Vehicle Licensing, Manitoba Public Insurance (MPI). A record of these tests has been retained by the school division. A driver's abstract has been obtained from MPI.
- The School Bus Operator's Endorsement Form has been signed by both the school division transportation supervisor AND the school bus driver instructor for submission to the Pupil Transportation Unit.
- A School Bus Driver Consent Form has been signed by the new driver(s). The original form(s) should be retained by the school division, and a copy submitted to the Pupil Transportation Unit.

**IMPORTANT!! A School Bus Operator's Certificate cannot be issued by the Pupil Transportation Unit until it has received a copy of the School Bus Operator's Endorsement Form AND the School Bus Driver Consent Form**

Certificate Number (For PTU use only)	Name	Driver's Licence Number	Class 1F	Class 2F	Date Training Completed (Month / Day / Year)

*I hereby confirm that the school bus driver(s) listed above have received driver training in accordance with Manitoba Regulation 465/88R (School Buses Regulation); that driver licencing requirements of Driver and Vehicle Licencing and The Highway Traffic Act have been met; and that all documentation pertaining to a driver's endorsement as a school bus driver is retained by the school division.*

School Division \_\_\_\_\_

Date \_\_\_\_\_

Driver Instructor Certificate No. \_\_\_\_\_

Transportation Supervisor

School Bus Driver Instructor

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature