

TEACHER BURSARY

Official Minority Language Teacher Awards 2012

Aim

This bursary is offered to current and potential French teachers who choose to pursue their professional development in French by taking courses **between April 1st and August 31st** at a bilingual or French language accredited postsecondary institution in Canada. This bursary program is funded by the federal government's Official Languages in Education Program and by Manitoba Education.

Eligibility

An applicant must:

1. teach in French in a Français or French immersion school, or teach a Basic French course or be designated by a school division as a potential teacher of French;

or

be a coordinator, consultant, librarian, or member of the administrative personnel involved in an immersion program, a Français school or Basic French courses;
2. have a valid Manitoba teacher's certificate or be a graduate from a faculty of education at the end of the current school year;
3. be registered for one of the following courses between April 1st and August 31st:
 - an out-of-province French Immersion Program or credit course (offered in French) of at least two weeks duration;
 - a *stage de perfectionnement* offered by l'Association canadienne d'éducation de langue française (ACELF) (in Quebec City); or
 - a credit course from the *Faculty of Education and Graduate Studies* offered at l'Université de Saint-Boniface.

An applicant must also:

1. be a Canadian citizen or permanent resident;
2. be a "Manitoba resident", that is, having lived in Manitoba for 12 consecutive months ending the day before the first day of the program and having resided in Manitoba for a purpose other than a study program.

Amount of the bursary

Bursary recipients will receive \$300 per week for an out-of-province course or \$300 per credit course offered by l'Université de Saint-Boniface (to a maximum of \$1,200). A \$1,000 bursary is offered for the summer course offered by ACELF.

Any change in your program of study must be reported **immediately** to the Coordinator of Official Languages Programs at the Bureau de l'éducation française Division at 204-945-6935 or toll free at 1-877-866-4242, or by e-mail at languesofficielles@gov.mb.ca.

Certain scholarships, fellowships and bursaries received by an individual are excluded from the taxable income to be reported on his/her tax return. Bursary recipients must contact the Canada Revenue Agency directly for further information.

Payment of the bursary

All bursary recipients will have to provide proof that they have completed the course. Bursary cheques are issued at the beginning of September.

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Conditions

The application deadline is **April 30, 2012**. Applications received after the deadline will be placed on a waiting list by date received. They will only be considered if there are funds still available in the 2012 bursary budget, after all other requests are processed.

The Minister of Education may cancel or reduce the amount of a bursary, or require a recipient to reimburse all or part of any bursary if there is misrepresentation or error on the bursary application or any other circumstance the Minister considers sufficient.

Application Procedure

1. Complete all sections of the application form.
2. If you presently have a permanent teaching position in a school, your school principal must certify the information in section 2E of the application form.
1. Provide **photocopies** of each of the following documents:
 - proof of citizenship (e.g.: a valid Canadian passport, birth certificate or permanent resident card);
 - your Social Insurance Card or some other document proving that you have a Social Insurance Number;
 - your valid Manitoba teacher's certificate (or a photocopy of your diploma if you are a graduate from a faculty of education at the end of the current school year);
 - a course description (for provincial authority approval);
 - your acceptance letter from the institution* (for out-of-province courses).

* If you have not yet received your acceptance letter, please indicate this in section 3D, and submit your application form without it. Once your letter has been received, you must send it **immediately** in order to complete your file.

2. Mail or fax your application and required documents **by April 30, 2012** to:

OFFICIAL LANGUAGES PROGRAMS

Bureau de l'éducation française Division

509-1181 Portage Avenue

Winnipeg MB R3G 0T3

Fax: 204-945-1625

Applicants will be notified by mail of the status of their application and amount awarded, if applicable. Bursaries will only be awarded to individuals meeting the eligibility criteria and who have submitted all the required documentation.

4 – Declaration of Applicant

I declare that:

- all the information given in this application is complete and true in every respect.
- I will notify the Provincial Coordinator of Official Languages Programs at the Bureau de l'éducation française Division if there are any changes in my program of study.

I understand and agree that:

- my personal information may be shared with the Provincial Coordinator of Official Languages Programs at the Bureau de l'éducation française Division, any provincial or federal government agencies or authorities and any other parties, if needed, to verify this application.

Signature	Date
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