

Mini-FIT (French Immersion for Teachers) - Spring 2012

Official Minority Language Teacher Awards

Aim

This bursary is offered to teachers registered for the Mini-FIT program at l'Université de Saint-Boniface (USB) in Winnipeg. It is funded by the federal government's Official Languages in Education Program and by Manitoba Education.

Eligibility

An applicant must:

1. teach in French in an immersion school, teach a Basic French course or be designated by a school division as a potential French teacher (a substitute teacher may be designated by a school division) or be a coordinator, consultant, librarian or member of the administrative personnel involved in an immersion program or Basic French courses;
2. have a valid Manitoba teacher's certificate;
3. be registered for Mini-FIT for 2 sessions from April 19 to 21 and May 10 to 12, 2012; and
4. have a proficiency level of Beginner 3 and up.

An applicant must also:

1. be a Canadian citizen or permanent resident;
2. be a "Manitoba resident", that is, having lived in Manitoba for 12 consecutive months ending the day before the first day of the program and having resided in Manitoba for a purpose other than a study program.

Bursary Amount

Bursaries in the amount of \$350 are available to teachers who have completed both Mini-FIT sessions. A supplementary amount of \$125 maximum per day (or \$62.50 for half of a day) may be awarded to cover the cost of a substitute teacher for Friday, April 20 and/or Friday, May 11, 2012.

The bursaries will be paid directly to l'Université de Saint-Boniface on behalf of each participant. They will be awarded subject to the French level courses offered based on enrolment. If the number of eligible applications exceeds the budget for 2012, bursaries will be awarded by random process.

Certain scholarships, fellowships and bursaries received by an individual are excluded from the taxable income to be reported on his/her tax return. You must contact the Canada Revenue Agency directly for further information.

Conditions

The application deadline is **March 23, 2012**. Applications received after the deadline will be placed on a waiting list. They will only be considered if there are funds still available in the 2012-2013 bursary budget, after all other requests are funded.

The Minister of Education may cancel or reduce the amount of a bursary, or require a recipient to reimburse all or part of any bursary, if there is misrepresentation or error on the bursary application or any other circumstance the Minister considers sufficient.

Application Procedure

1. Complete all sections of the application form.
2. If you presently have a permanent teaching position in a school, your school principal must certify the information in section 2E of the application form.
5. Provide **photocopies** of each of the following documents:
 - proof of citizenship (e.g.: a valid Canadian passport, birth certificate or permanent resident card);
 - your Social Insurance Card or some other document proving that you have a Social Insurance Number;
 - your valid Manitoba teacher's certificate (or a photocopy of your diploma if you are a graduate from a faculty of education at the end of the current school year).
6. Mail or fax your application and required documents **by March 23, 2012** to:

OFFICIAL LANGUAGES PROGRAMS
Bureau de l'éducation française Division
509-1181 Portage Avenue
Winnipeg MB R3G 0T3
Fax: 204-945-1625

Any change in your program of study must be reported **immediately** to the Coordinator of Official Languages Programs at the Bureau de l'éducation française Division at 204-945-6935 or toll free in Manitoba at 1-877-866-4242, or by e-mail at languesofficielles@gov.mb.ca.

Mini-FIT (French Immersion for Teachers) - Spring 2012

Official Minority Language Teacher Awards

1 – Personal Data

Surname:		Social Insurance Number <i>(attach proof)</i> : - -	
Given name(s):		Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	First Language: <input type="checkbox"/> French <input type="checkbox"/> English
Permanent mailing address <i>(number, street, or P.O. Box)</i> :			
City or town:	Province:	Postal code:	Phone number: () -
E-mail address:			
Citizenship <i>(attach proof)</i>		<input type="checkbox"/> Canadian citizen <input type="checkbox"/> Permanent resident	

2 – Work and Education History

A	I graduated in: _____ from <i>(name of institution)</i> : _____ Province: _____	
	Degree: _____	
B	Employer <i>(name of school)</i> _____ Phone number: () - _____	
	School division _____ Province: _____	
C	Do you teach or will you be teaching:	
	<input type="checkbox"/> in a French immersion school? <input type="checkbox"/> a Basic French course? <input type="checkbox"/> other <i>(please specify)</i>	
D	Are you a substitute teacher? <input type="checkbox"/> yes <input type="checkbox"/> no <i>(If you answered «yes», the signature of the principal is not required in section E.)</i>	
	Will you be requesting a substitute teacher for Friday, April 20th ? <input type="checkbox"/> yes <input type="checkbox"/> no	
	Friday, May 11th ? <input type="checkbox"/> yes <input type="checkbox"/> no	
E	I certify that the above information is correct.	
	_____	_____
	<i>Name of principal (please print)</i>	<i>Signature of principal</i> <i>Date</i>

3 – Course Information

Have you registered for the Mini-FIT program at l'Université de Saint-Boniface? yes no

Note: This application is for the bursary only. If you have not already registered, you must contact l'USB at 204-235-4400.

4 – Declaration of Applicant

I declare that:

- all the information given in this application is complete and true in every respect.
- I will notify the Provincial Coordinator of Official Languages Programs at the Bureau de l'éducation française Division if there are any changes in my program of study.

I understand and agree that:

- my personal information may be shared with the Provincial Coordinator of Official Languages Programs at the Bureau de l'éducation française Division, any provincial or federal government agencies or authorities and any other parties, if needed, to verify this application.

Signature	Date
-----------	------