

**Conference  
French Immersion in Manitoba  
March 18, 2011**

NAME OF SCHOOL DIVISION \_\_\_\_\_

ADDRESS \_\_\_\_\_

| Particulars  | Cost Element                                     | Amount   |       |       |       |       |       |       |                               |               |                    |  |                |  |
|--|--|--|-------|-------|-------|-------|-------|-------|-------------------------------|---------------|--------------------|--|----------------|--|
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Name of Participant</b></td> <td style="width: 50%;"><b>Airfare (attach receipt)</b></td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>  | <b>Name of Participant</b>                       | <b>Airfare (attach receipt)</b>                  | _____ | _____ | _____ | _____ | _____ | _____ | <b>7313100</b>                |               |                    |  |                |  |
| <b>Name of Participant</b>   | <b>Airfare (attach receipt)</b>                  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Name of Participant</b></td> <td style="width: 50%;"><b>Private Mileage</b><br/>Distance in Kilometres</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td style="text-align: right;"><b>Total kilometres</b> _____</td> <td style="text-align: right;"><b>x .444</b></td> </tr> <tr> <td style="text-align: right;"><b>Total</b> _____</td> <td></td> </tr> </table> | <b>Name of Participant</b>                       | <b>Private Mileage</b><br>Distance in Kilometres | _____ | _____ | _____ | _____ | _____ | _____ | <b>Total kilometres</b> _____ | <b>x .444</b> | <b>Total</b> _____ |  | <b>7312400</b> |  |
| <b>Name of Participant</b>   | <b>Private Mileage</b><br>Distance in Kilometres |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| <b>Total kilometres</b> _____  | <b>x .444</b>                                    |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| <b>Total</b> _____   |  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Name of Participant</b></td> <td style="width: 50%;"><b>Hotel (attach receipt)</b></td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </table>   | <b>Name of Participant</b>                       | <b>Hotel (attach receipt)</b>                    | _____ | _____ | _____ | _____ | _____ | _____ | _____                         | _____         | <b>7812000</b>     |  |                |  |
| <b>Name of Participant</b>   | <b>Hotel (attach receipt)</b>                    |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| _____  | _____  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |
| <b>Total</b>   |  |  |       |       |       |       |       |       |                               |               |                    |  |                |  |

I hereby certify that the above expenditures are correct and just in all respects and incurred by people in the School division stated above.

Signature of Superintendent: \_\_\_\_\_

Send the form with all receipts **no later than March 31, 2011** to:  
Maude Plourde (French Immersion Conference) 309-1181 Portage Avenue, MB R3G 0T3

|   |             |
|---|-------------|
| <b>FOR DEPARTMENTAL USE ONLY</b><br>Approved and/or Certified Services Performed<br>Date: _____ Signature: _____<br>SAP DOCUMENT # _____ GRIR # _____ | Cost Centre |
|---|-------------|