



Education, Citizenship and Youth

School Programs Division
Robert Fletcher Building
307–1181 Portage Avenue, Winnipeg, MB R3G 0T3

Bureau de l'éducation française Division
Robert Fletcher Building
509–1181 Portage Avenue, Winnipeg, MB R3G 0T3

August 2008

To: Superintendents of School Divisions
Principals of Schools - Grades 9 -12

Dear Colleagues:

Re: Reporting of Substitution of Credits in Exceptional Circumstances

This letter is intended to clarify the number of credits that can be substituted in exceptional circumstances and the process by which these substituted credits are reported.

The credits required for graduation will increase from 28 to 30 over the next two school years. This is the result of the addition of compulsory Grades 11 and 12 Physical Education/Health Education credits. The number of credits that may be substituted will not be increased. The present policy allowing substitution of a maximum of two credits provides a reasonable measure to accommodate exceptional circumstances.

Beginning in the 2008–2009 school year, all substitution of credits must be reported using the attached form provided by the Student Records Unit. Included on the form is a space for the reason for the substitution of credit.

If you have questions, please contact: Darryl Gervais, Coordinator, Development Unit at: 204-945-0294 or email: darryl.gervais@gov.mb.ca.

Sincerely,

original signed by
Anne Longston

Assistant Deputy Minister
School Programs Division

c. Darryl Gervais

Attachment

original signed by
Jean-Vianney Auclair

Assistant Deputy Minister
Bureau de l'éducation française Division