

SUBMISSION GUIDELINES

WNCP ELA K-10 Learning Resources Continuous Submission

Western and Northern Canadian Protocol is now seeking ELA Learning Resources through a Continuous Submission process. Resources will be accepted for Kindergarten to Grade 10 that will support *The Common Curriculum Framework for English Language Arts, Kindergarten to Grade 12* (1998). **Please also refer to other guideline documents, such as: *Definitions, and Gaps and Needs*, for further information.** The *Evaluation Form, English Language Arts* is on the web site for information only, and is not required for submission.

Submission Guidelines

The following are guidelines and terms for the Continuous Submissions process:

1. Resources **must** complement the philosophy and conceptual framework of *The Common Curriculum Framework for English Language Arts, Kindergarten to Grade 12* (1998). Please refer to front matter in the document for this information, available at www.wcp.ca
2. Student learning resources are requested. Teacher support material must accompany all student learning resources.
3. Teacher support material must support the implementation of the learning resource.
4. Suppliers wishing to have resources considered for evaluation will complete Curriculum Correlation Forms for each grade to which the resource applies.
5. Areas of need include:
 - book collections
 - student depth learning resources (see *Definitions*)
 - additional components or other levels of already listed major integrated resources
 - anthologies / multi-genre texts
 - major integrated resources
 - see also: *Gaps and Needs* guidelines
6. Print or non-print materials will be accepted. Non-print resources, if submitted, must be in contemporary and widely used formats (e.g., VHS tape; Mac and/or Windows software only; CD-ROM). **If a resource is available in more than one format, only the submitted formats will be considered for inclusion in the collection.**
7. **All components of a resource must be received, and all must be available for not less than 3 years after listing as a WNCP resource.**
8. Indicate on the appropriate **Resource Submission Form** whether or not the resource is or can be made available in electronic form (publisher's disk) for conversion to special needs formats such as large print, braille, or audiotape.

9. **Copyright restrictions:** Teacher support material that accompanies student resources must be published in 2001 or later. No copyright date restrictions apply to materials contained within a student learning resource, such as stories, plays, novels, poems, essays, articles, videos that are component parts of a book collection, anthology, or integrated resource.