



## Education

School Programs Division  
Robert Fletcher Building  
307–1181 Portage Avenue, Winnipeg, MB R3G 0T3

Bureau de l'éducation française Division  
Robert Fletcher Building  
509–1181 Portage Avenue, Winnipeg, MB R3G 0T3

May 26, 2011

To: Superintendents of School Divisions

Dear Colleagues:

### **Re: Attendance Initiative – Call for Project Proposals**

As part of the January 2011 Funding to Public Schools announcement, Manitoba Education shared news of a \$200,000 grant to develop strategies that address school attendance issues. This is one of the initiatives that has resulted from the June 2009, *School Attendance in Manitoba* report that summarized information gathered from across Manitoba regarding issues and factors relating to school attendance.

Improving attendance continues to be a priority and Manitoba Education is pleased to offer support to projects that address local issues related to attendance. We would like to invite proposals from school divisions, for maximum funding of \$10,000.00, for innovative projects that focus on improving student attendance. Each division can submit one proposal and successful projects will be funded for two years – 2011/12 and 2012/13.

The application (see Attachment for details) must be submitted no later than June 17, 2011 with anticipated implementation in the fall of 2011. Divisions will be notified of results of the selection by June 24, 2011.

We look forward to seeing the innovative proposals for reducing school attendance issues.

Sincerely,

*“Original Signed by”*

Aileen Najduch  
Assistant Deputy Minister  
School Programs Division

*“Original Signed by”*

Jean-Vianney Auclair  
Assistant Deputy Minister  
Bureau de l'éducation française Division

Attachment

**Attachment**  
**School Attendance Initiative Proposal**

Proposals should be a maximum of **two pages** in length and include the following information:

- School Division
- School or Schools (if applicable)
- Contact Person
- Name of Project
- Identified Need (including any available evidence, i.e., socio-economic indicators, community profile, attendance data)
- Description of Activities (two-year plan)
- Family/Community Connection
- Expected Outcomes
- Evaluation Plan
- Budget Information (how will the funds be spent)
- Sustainability (how will the project continue once the funding is over)

Successful projects will be required to provide an annual report and leads will be asked to participate in events during the year to share information about the projects.

Should you have any questions, please contact:

Marlene Gregory  
Program and Student Services Branch  
Manitoba Education  
Email: [marlene.gregory@gov.mb.ca](mailto:marlene.gregory@gov.mb.ca)  
Telephone: 204-945-5563  
Toll-Free: 1-800-282-8069 (ext. 5563)

Please submit proposals by June 17, 2011 to:

Attendance Initiative  
Program and Student Services Branch  
Manitoba Education  
204 - 1181 Portage Avenue  
Winnipeg MB R3G 0T3

or email <[brenda.medeiros@gov.mb.ca](mailto:brenda.medeiros@gov.mb.ca)>