

SEPTEMBER ISO REGISTRATIONS

PLEASE REGISTER STUDENTS WHEN TIMETABLES ARE
CONFIRMED AS REFUND FEE POLICY IS IN EFFECT

- ◆ **A \$30.00 administration fee is deducted per course if the wrapping has not been opened.**
- ◆ **A \$50.00 administration fee is deducted per course if the wrapping is opened and the complete course is returned unmarked.**
- ◆ **Course refunds must be applied for within the first 30 days of registration.**
- ◆ **Refunds are not issued for video CD/DVD's, audio CD's, CD ROMs or other resources.**
- ◆ **Costs incurred in returning course material are at the purchaser's expense.**
- ◆ **The ISO office reserves the right to refuse a refund based on the return condition of the course material.**