



Education

Instruction, Curriculum and Assessment Branch
 Distance Learning Unit
 555 Main Street, Winkler, MB R6W 1C4
 T 204-325-1700 or 1-800-465-9915 F 204-325-1719
 www.edu.gov.mb.ca/k12

Exam requests will be accepted 4-8 weeks prior to the anticipated date of writing and will be processed/released when applicable course work has been received.

SCHOOL EXAM REQUEST FORM

PLEASE PRINT OR TYPE

DATE _____

ISO FACILITATOR _____

SCHOOL NAME _____

SCHOOL CODE _____

* Scheduled ISO exam period/week assists with student course management

STUDENT	COURSE	COURSE WORK	MID EXAM	FINAL EXAM
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		
		<input type="checkbox"/> All work submitted		

- Examination request deadline
- Assignment deadline
- Examination deadline
- Examination rewrite deadline

- Submit with final assignment
- 6 weeks prior to completing the course
- 5 weeks prior to completing the course
- 3 weeks prior to completing the course

NOTE: Final exams and all assignments must be completed within 12 months of the registration date. Requests for extensions must be made by the ISO Facilitator to the ISO office in writing, and will be considered on a case by case basis.

A minimum of 40% on any midterm, final exam, or ELA progress test will be required.

**May be sent by mail, fax 204-325-1719,
 OR by email to distance.learning@gov.mb.ca**