

## ■ How Do I Register?

Registrations are accepted throughout the year but there are designated registration periods for those students who need to receive their course credit in either January or June.

If you are attending school, your ISO facilitator will help you select and order courses and complete the admission/registration form. This form is then signed by the ISO facilitator, by you and, if you are under the age of 18, by your parent/guardian.

If you are not attending school, call ISO and they will help you select and order courses, and complete and submit the admission/registration form.

Upon receipt of an order for a course, ISO processes payments and ships courses within 72 hours. It may take up to two weeks for your course materials to arrive at your school or home.



## ■ Contact Us

For more information about the Independent Study Option, please call us or visit our website.

**Manitoba Education, Citizenship and Youth  
Distance Learning Unit**

555 Main Street

Winkler MB R6W 1C4

Telephone: 204-325-1700

Toll-Free: 1-800-465-9915

Fax: 204-325-1719

Email: [distance.learning@gov.mb.ca](mailto:distance.learning@gov.mb.ca)

Website: [www.edu.gov.mb.ca/k12/dl/iso](http://www.edu.gov.mb.ca/k12/dl/iso)

Consider  
**Distance Learning**  
with the  
**Independent  
Study Option**



- ◆ Obtain high school credits independently, on your own time, at your own pace.
- ◆ Increase your course options with a variety of available **print-based** credit courses.
- ◆ Enrol in courses that otherwise conflict with your timetable.
- ◆ Enrol in courses not available at your school.
- ◆ Develop lifelong learning skills.



### ■ Who Can Register?

Whether enrolled in school, being home schooled or wanting to earn high school credits, all Manitobans are eligible for the Independent Study Option (ISO). Participation of schools/divisions in the ISO is at their discretion. You have 12 months to complete a course. It will probably take you about the same time to complete an ISO course as an in-classroom course. Those who are wondering whether ISO is suitable for them are invited to visit our website and take the self-test, *Is Independent Study Option for Me?* found at [www.edu.gov.mb.ca/k12/dl/iso](http://www.edu.gov.mb.ca/k12/dl/iso).

### ■ How Much Will It Cost?

Costs for the ISO vary, depending on the situation. Please speak to the ISO facilitator at your school about your circumstances or, if you are not currently attending school, please call ISO at 1-800-465-9915.

### ■ Which Courses Can I Take?

There is a wide range of courses available. Check out the course descriptions and previews at [www.edu.gov.mb.ca/k12/dl/iso](http://www.edu.gov.mb.ca/k12/dl/iso).

### ■ What About My Course Materials?

You should order your course materials at the same time as you order your course. If you are currently attending school, speak to your ISO facilitator about the possibility of borrowing your materials from the school. Most textbooks and course kits can be purchased from the Manitoba Text Book Bureau. If you are not attending school, call ISO at 1-800-465-9915 about your situation.

### ■ Will a Teacher Help Me Complete My Course?

When you register for a course, a tutor/marker will be assigned to you. Their name, toll-free telephone number and email address will be mailed to you along with your course materials. You can contact your tutor/marker by email or telephone when you require assistance.

### ■ Will I Have Assignments, Tests and Exams?

Depending on your course, you will be assessed on your assignments (e.g., projects, essays), tests and/or examinations. Your work will be mailed to the ISO office in Winkler, Manitoba. If you are attending school, your ISO facilitator may provide mail service and/or require a copy of your work prior to submitting it to Winkler.

If your course includes supervised exams, and you are attending school, your ISO facilitator will order and set the date for your exam, to be written at school after you have submitted all of your course work. If you are not attending school, ISO will advise you about the examination process for supervised tests and exams.

If you are attending school, your tutor/marker will assess your work and exams and submit your marks and/or feedback to the ISO facilitator at your school. If you are not attending school, your marks and/or feedback will be mailed directly to you.

**If you are not attending school, once you have completed all of your graduation requirements, ISO can grant you either a High School Diploma or a Mature Student High School Diploma.**