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## Career and Community Experience Expectations Agreement Guidelines

When schools and/or school divisions develop a career and community experience agreement form for students and their parents to read and sign, they should address the following issues in their terms of agreement:

- waiving of wages or remuneration for work done as part of a career and community experience
- coverage under *The Workers Compensation Act* by Manitoba Education, Citizenship and Youth
- health and safety precautions as determined by the school division and community placement, in accordance with school division safety and liability policies
- permission to share personal information about students
- attendance requirements (e.g., notification of planned absences in advance)
- transportation to and from community sites
- compliance with community placement requirements
- costs to the student related to the community placement
- teacher supervisor site visitations at least once every 20 placement hours
- additional requirements of particular work sites (e.g., criminal record checks, child abuse registry check, agreement of confidentiality)