



Instruction, Curriculum and Assessment Branch  
Assessment Unit  
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November 2011

To: Principals of Schools (Grade 12)

Dear Colleagues:

**Re: Marker Recruitment**

Manitoba Education will administer provincial standards tests and pilot tests this school year and will therefore require teachers to mark test booklets. Your assistance is requested in identifying qualified teachers interested in participating in the marking sessions. Please provide them with the enclosed application forms.

The schedule for the marking sessions is as follows:

<b>Standards Test</b>	<b>Marking Session Dates</b>
Grade 12 English Language Arts	February 25-28, 2012
	May 4-6, 2012 (pilot)
Grade 12 Applied Mathematics	March 10, 2012
Grade 12 Pre-Calculus Mathematics	March 3, 2012

Teachers will be paid for their personal time devoted to marking tests and will be reimbursed for personal costs related to travel, meals, and accommodation, where applicable. Teachers who agree to act as team leaders will have additional responsibilities and time commitments. The Department will cover substitute teacher costs, where applicable.

Interested teachers are invited to complete a *Marker Application Form*, which should be signed by you. The form is also available on our website at <[www.edu.gov.mb.ca/k12/assess/forms/index.html](http://www.edu.gov.mb.ca/k12/assess/forms/index.html)>. Teachers are required to return the form to the Department no later than **December 9, 2011**.

Thank you for your assistance. Please direct any questions or concerns to the appropriate assessment consultant listed below.

<b>Standards Test</b>	<b>Assessment Consultant</b>	<b>Telephone Number</b>	<b>Toll-Free 1-800-282-8069</b>
Grade 12 English Language Arts	Heather Lytwyn	945-6044	ext. 6044
Grade 12 Applied Mathematics	Jennifer Maw	945-5886	ext. 5886
Grade 12 Pre-Calculus Mathematics	Allison Potter	945-7590	ext. 7590

Yours sincerely,

Original signed by

Ken Clark  
Coordinator  
Assessment Unit

GM/jf

Enclosures

c. Superintendents of School Divisions (letter only)