

# TEACHER BURSARY

## *Official Minority Language Teacher Awards 2009*

### Aim

This bursary is offered to current and potential French teachers who choose to pursue their professional development in French by taking courses **between April 1<sup>st</sup> and August 31<sup>st</sup>** at a bilingual or French language accredited postsecondary institution in Canada. This bursary program is funded by the federal government's Official Languages in Education Program and by Manitoba Education, Citizenship and Youth.

### Eligibility

An applicant must:

1. teach in French in a Français or French immersion school, or teach a Basic French course or be designated by a school division as a potential teacher of French;  
**or**  
be a coordinator, consultant, librarian, or member of the administrative personnel involved in an immersion program, a Français school or Basic French courses;
2. have a valid Manitoba teacher's certificate or be a graduate from a faculty of education at the end of the current school year;
3. be registered for one of the following courses between April 1<sup>st</sup> and August 31<sup>st</sup>:
  - an out-of-province French Immersion Program or credit course (offered in French) of at least two weeks duration;
  - a *stage de perfectionnement* offered by *l'Association canadienne d'éducation de langue française (ACELF)* (in Quebec City); or
  - a credit course offered at the *Collège universitaire de Saint-Boniface*.

An the applicant must also:

1. be a Canadian citizen or permanent resident;
2. be a «Manitoba resident», that is, having lived in Manitoba for 12 consecutive months ending the day before the first day of the program and having resided in Manitoba for a purpose other than a study program.

### Amount of the bursary

Bursary recipients will receive \$300 per week to a maximum of \$1,200 for an out-of-province course or \$1,000 for the summer course offered by ACELF. Bursary recipients enrolled in credit courses at the *Collège universitaire de Saint-Boniface* will receive \$300.

Certain scholarships, fellowships and bursaries received by an individual are excluded from the taxable income to be reported on his/her tax return. Bursary recipients must contact the Canada Revenue Agency directly for further information.

### Payment of the bursary

All bursary recipients will have to provide proof that they have completed the course. Bursary cheques are issued toward the end of August.

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### Conditions

Applications received after the **deadline of April 30, 2009**, will be placed on a waiting list by date received. They will only be considered if there are funds still available in the 2009 bursary budget, after all other requests are funded.

The Minister of Education, Citizenship and Youth may cancel or reduce the amount of a bursary, or require a recipient to reimburse all or part of any bursary, if there is:

- misrepresentation or error on the bursary application; or
- any other circumstance the Minister considers sufficient.

### Application Procedure

- 1 Complete all sections of the application form.
- 2 Have your school principal certify the information in section 2E of the application form.
- 3 Provide **photocopies** of each of the following documents:
  - proof of citizenship (e.g.: a valid Canadian passport, birth certificate or permanent resident card);
  - your Social Insurance Card or some other document proving that you have a Social Insurance Number;
  - your valid Manitoba teacher's certificate (or a photocopy of your diploma if you are a graduate from a faculty of education at the end of the current school year);
  - a course description (for provincial authority approval);
  - your acceptance letter from the institution\* (for out-of-province courses).

\* If you have not yet received your acceptance letter, please indicate this in section 3D, and submit your application form without it. Once your letter has been received, you must send it **immediately** in order to complete your file.

- 4 Mail or fax your application and required documents **by April 30, 2009** to:

**OFFICIAL LANGUAGES PROGRAMS**  
Bureau de l'éducation française Division  
509-1181 Portage Avenue  
Winnipeg MB R3G 0T3  
Fax: 204-945-1625

Applicants will be notified by mail of the decision and amount awarded, if applicable, with respect to their application. Bursaries will only be awarded to individuals meeting the eligibility criteria and who have submitted all the required documentation.

Any change in your program of study must be reported **immediately** to the Coordinator of Official Languages Programs at the Bureau de l'éducation française Division at 204-945-6935, or by e-mail at [languesofficielles@gov.mb.ca](mailto:languesofficielles@gov.mb.ca).

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### 1- Personal Data

Surname:		Social Insurance Number (attach proof):	
Given Name(s):		Sex: <input type="checkbox"/> male <input type="checkbox"/> female	First Language: <input type="checkbox"/> French <input type="checkbox"/> English
Permanent Mailing Address (number, street, or P.O. box):			
City or town:	Province:	Postal Code:	Phone number: (    )
E-mail address:			
In which language do you prefer to receive future correspondence?		<input type="checkbox"/> French	<input type="checkbox"/> English
Citizenship (attach proof)		<input type="checkbox"/> Canadian citizen	<input type="checkbox"/> Permanent resident

### 2 - Work and Education History

<b>A</b>	I graduated in _____ from _____ Province _____ Year Name of institution
<b>B</b>	Employer (name of school) _____ Phone number _____ School division _____ Province _____
<b>C</b>	Do you teach or will you be teaching: <input type="checkbox"/> in a Français school? <input type="checkbox"/> in a French immersion school? <input type="checkbox"/> a Basic French course? <input type="checkbox"/> other (please specify) _____
<b>D</b>	Are you a substitute teacher? <input type="checkbox"/> yes <input type="checkbox"/> no (If you answered «yes», the signature of the principal is not required in section E.)
<b>E</b>	I certify that the above information is correct. _____ Name of principal (please print) Signature of principal Date

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### 3 - Course Information

**A** During the spring or summer of 2009, I will be enrolled at \_\_\_\_\_  
(name of institution)

**B** Type of course  French Immersion Program (out-of-province)  ACELF  
 Credit course - course number and name \_\_\_\_\_  
 Other (please specify) \_\_\_\_\_

**C** Period of studies: from \_\_\_\_\_ to \_\_\_\_\_ Number of weeks \_\_\_\_\_  
Year/Month Year/Month

**D** Have you applied?  yes  no Have you been accepted?  yes  no

### 4 - Declaration of Applicant

I declare that:

- all the information given in this application is complete and true in every respect.
- I will notify the Provincial Coordinator of Official Languages Programs at the Bureau de l'éducation française Division if there are any changes in my program of study.

I understand and agree that:

- my personal information may be shared with the Provincial Coordinator of Official Languages Programs at the Bureau de l'éducation française Division, any provincial or federal government agencies or authorities and any other parties, if needed, to verify this application.

Signature	Date
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