

TEACHER BURSARY

Official Minority Language Teacher Awards 2008

Aim

This award is offered to encourage current and potential French teachers to improve their language and teaching skills by taking courses **between April 1st and August 31** at a bilingual or French language accredited postsecondary institution in Canada. The award is funded by the federal government's Official Languages in Education Program and Manitoba Education, Citizenship and Youth.

Eligibility

To be considered for the award, an applicant must:

- teach in French in an immersion program, Francophone school or teach a Basic French course or be designated by their school division as a potential teacher of French;
- have a valid Manitoba teacher's certificate or be a graduate from a faculty of education at the end of the current school year;
- be a coordinator, consultant, librarian, or member of the administrative personnel involved in an immersion program, a Francophone school or in Basic French;
- be registered for one of the following courses between April 1st and August 31st:
 - an out-of-province French Immersion Program or credit course (offered in French) of at least two weeks duration;
 - at l'ACELF (in Quebec City); or
 - a credit course offered at the Collège universitaire de Saint-Boniface.

An applicant must also:

- be a Canadian Citizen or permanent resident;
- be a «Manitoba resident», that is having lived in Manitoba for 12 consecutive months ending the day before the first day of the program and having been in Manitoba for a purpose other than a study program.

Amount of the bursary

Bursary recipients will receive \$300 per week to a maximum of \$1,200 for an out-of-province course or \$1,000 for the summer course offered by ACELF, after submitting proof of participation.

Bursary recipients enrolled in credit courses at the Collège universitaire de Saint-Boniface will be reimbursed the amount of \$300.

Certain scholarships, fellowships and bursaries received by an individual are excluded from the taxable income to be reported on his tax return. Bursary recipients must contact the Revenue Canada Agency directly for further information.

Payment of the bursary

Applicants will be notified by mail of the decision and amount awarded with respect to their application. Cheques will be issued to individuals meeting the eligibility criteria and who have submitted all the required documentation. Bursary cheques are issued toward the end of August.

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Conditions

Applications received after the **deadline of April 30th 2008**, will be placed on a waiting list by date received. They will only be considered if there are funds still available in the 2008-2009 bursary budget, after all other requests are funded.

The Minister of Education, Citizenship and Youth may cancel or reduce the amount of the bursary or require an award recipient to repay all or part of any bursary, if there is:

- discovery of misrepresentation or error in the application; or
- other information leading to the provision of the bursary or other grounds that the Minister considers sufficient.

Application Procedure

- 1 Complete all sections of the application form.
- 2 Have your school principal verify the information and sign Section 2E of the application form.
- 3 Provide photocopies of the following documents:
 - proof of citizenship, i.e. a valid Canadian passport, birth certificate or permanent resident card;
 - your Social Insurance Card or some other document proving that you have a Social Insurance Number;
 - a course description (for provincial authority approval);
 - your acceptance letter from the institution* (for out-of-province courses);
 - your valid Manitoba teacher's certificate (or a photocopy of your diploma if you are a graduate from a faculty of education at the end of the current school year).

* If you have not yet received your acceptance letter, please indicate this in section 3D, and submit your application form without it. Your application will be considered; however, you must send a photocopy of the letter **as soon as you receive it** in order to complete your dossier.

- 4 Mail or fax your application and documents **by April 30th, 2008** to:

OFFICIAL LANGUAGES PROGRAMS
Bureau de l'éducation française Division
509-1181 Portage Avenue
Winnipeg MB R3G 0T3
Fax: 204 945-1625

Any change in your program of study must be reported **immediately** to the Coordinator of Official Languages Programs at the Bureau de l'éducation française Division at 945-6935 in Winnipeg, or by e-mail at languesofficielles@gov.mb.ca.

3 - Course information

A	During the spring or summer of 2008, I will be enrolled at _____ <i>(name of institution)</i>
B	Type of course <input type="checkbox"/> French Immersion Program (out-of-province) <input type="checkbox"/> ACELF <input type="checkbox"/> Credit course - course number and name _____ <input type="checkbox"/> Other (please specify) _____
C	Period of studies from: _____ to _____ Number of weeks _____ <i>Year/Month Year/Month</i>
D	Have you applied? <input type="checkbox"/> yes <input type="checkbox"/> no Have you been accepted? <input type="checkbox"/> yes <input type="checkbox"/> no

4 - Declaration

I declare that:

- all the information given in this application is complete and true in every respect.
- I will notify the provincial coordinator at the Bureau de l'éducation française Division if there are any changes in my program of study.

I understand and agree that:

- my personal information may be shared with the provincial coordinator of Official Languages Programs at the Bureau de l'éducation française Division, any provincial or federal government agencies or authorities and any other parties, if needed, to verify this application.

Signature	Date
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