



Advanced Education and Literacy

Adult Learning and Literacy
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(for July 1, 2008 to June 30, 2009)

Attention: Work Placement Sites

FOR YOUR INFORMATION

Workers Compensation coverage is provided by Manitoba Advanced Education and Literacy when the following criteria are met:

- the person is registered as a learner in a registered adult learning centre
- the work placement is supervised by a teacher certified by Manitoba Education, Citizenship and Youth
- the work placement is used as a delivery mechanism to achieve the teaching/learning goals, objectives, and/or outcomes stated in department-developed, -registered, or –approved curricula and/or courses
- the work placement is carried out within the Province of Manitoba regardless of the length of time spent at the workplace site
- learners do not receive wages
- the appropriate Departmental forms are completed and required procedures followed

As Manitoba Advanced Education and Literacy is the **employer**, there is **NO** contact with the Workers Compensation Board by any school division, adult learning centre or workplace site.

The Workers Compensation Board's firm number for Manitoba Advanced Education and Literacy is 0050153AE.